



# Naval Aircrwoman Tactical-Helicopter (AWR)



## RATING ROADMAP

24 Mar 2010

## **CAREER ROADMAP**

### **Seaman Recruit to Master Chief Roadmaps**

The educational roadmap below will assist Sailors in the Naval Aircrewman Tac-Helicopter community through the process of pursuing professional development and advanced education using various military and civilian resources e.g. PQS program; SMART Transcript; NKO (E-Learning); Navy College; etc. Successful leadership is the key to military readiness and will always require a high degree of technical skill, professional knowledge, and intellectual development.

### **What is a Career Roadmap for Naval Aircrewman Tac-Helicopter?**

Naval Aircrewman Tac-Helicopter roadmaps are just what the name implies - a roadmap through the Enlisted Learning and Development Continuum from Naval Aircrewman Tac-Helicopter Seaman Recruit through Naval Aircrewman Master Chief. The principal focus is to standardize a program Navywide by featuring the existing skills of Naval Aircrewman Tac-Helicopter necessary to be successful in the Navy. The ultimate goal of a roadmap is to produce a functional and competent Naval Aircrewman Tac-Helicopter.

### **What is the Enlisted Learning and Development Continuum?**

Enlisted Learning and Development Continuum is the formal title given to the curriculum and process building on the foundation of Sailorization beginning in our Delayed Entry Program through Recruit Training Command and throughout your entire career. The continuum combines skill training, professional education, well-rounded assignments, and voluntary education. As you progress through your career, early-on skill training diminishes while professional military education gradually increases. Experience is the ever-present constant determining the rate at which a Sailor trades skill training for professional development.

### **Do Sailors have to follow the Roadmap?**

Yes. The Naval Aircrewman Tac-Helicopter roadmap includes the four areas encompassed by the Continuum in Professional Military Education to include; Navy Professional Military Education, Joint Professional Education, Leadership and Advanced Education.

Some training and education is mandatory (Recruit Training, Naval Aircrew Candidate School, and Naval Aircrewman Operator "A" School at Naval Air Station Pensacola FL, NKO (E-Learning, etc...)). Some may be directed by your chain of command (Microsoft Excel and PowerPoint courses), and the remainder is voluntary (NKO, E-Learning, college courses, etc.). Sailors are advised to seek out mentors, including your Command Master Chief, Senior Enlisted Advisor, Leading Chief Petty Officer, Leading Petty Officer and Command Career Counselor, and to make use of your Base Navy College or Education Office vast resources. All are uniquely qualified to help you along the way.



**I am a United States Sailor.**

**I will support and defend the Constitution of the United States of America and I will obey the orders of those appointed over me.**

**I represent the fighting spirit of the Navy and those who have gone before me to defend freedom and democracy around the world.**

**I proudly serve my country's Navy combat team with Honor, Courage and Commitment.**

**I am committed to excellence and the fair treatment of all.**



## NAVAL AIRCREWMAN TACTICAL-HELICOPTER (AWR) SEAMAN

NAME \_\_\_\_\_

### SKILL TRAINING

(Schools, courses and assignments directly related to occupation)

#### REQUIRED SKILL TRAINING

Course Title	Course Location	CIN/CSE ID ACE ID	Course Length	Date Completed
Naval Aircrewman Candidate School	NAS Pensacola, FL	C-050-1500		
AWO A-1 School	NAS Pensacola, FL	C-210-2010		

#### RECOMMENDED SKILL TRAINING

Course Title	Course Location	CIN/CSE ID ACE ID	Course Length	Date Completed
NMT	NAS Pensacola, FL	A-500-1000		
PFM	NAS Pensacola, FL	A-950-0080		

#### NAVY ENLISTED CLASSIFICATION CODE (NEC) OPPORTUNITIES

Course Title	Course Location	CIN/CSE ID ACE ID	Course Length	Date Completed
AW-7807 HH-60H Utility Aircrewman				
AWR-7873 SH60B Multi-Sensor Operator		CIN: R-050-2504 (P/L) D-050-2502 (P/L) E-050-2502 (P/L) D-050-2510		
AWR-7875 MH-60R Multi Mission Helicopter Aircrewman				
AWR-7876 SH-60F/HH-60H Multi-Sensor Operator		CIN: E-050-0831 (P/L)		
AW-8202 Naval Aircrewman (Special Assignment)		N/A		
OS-0342 Global Command and Control System Common Operational Picture/Maritime (GCCS COP/M) Operator	CSCS Dam Neck, VA	CIN: J-221-2311		
AW-7835 Tactical/Mobile (TacMobile) Ashore Analysis Systems Operator				

#### JOB DESCRIPTION

**Aircrewmen Tactical Helicopter (AWR)** are members of an integrated tactical crew aboard a multi-mission helicopter. They detect, analyze, classify and track subsurface contacts utilizing state of the art technology. Specifically, they perform sonar and sonobuoy operations, help to coordinate tactical communications relay, and conduct weapons delivery in support of tactical missions worldwide. AWR's

become proficient in other aircrew duties that contribute directly to aircrew operations and Naval Special Warfare (NSW) missions. They include Search and Rescue (SAR), Combat Search and Rescue (CSAR), Night Vision Device (NVD) operations, navigation, passenger and cargo transport, Vertical Replenishment (VERTREP), Medical Evacuations (MEDEVAC), crew served weapons employment, and perform observer duties for safety of flight. AWR's perform ground based aircrew duties that contribute directly to aircrew operations, training and, administration to maintain aircrew qualifications and certifications. Prerequisites for this job are qualification as an aviation SAR swimmer and the knowledge, skills and abilities attained from formal training and from relevant and/or actual experience with acoustic intelligence and analysis. Familiarization with security protocols and classified material handling procedures are required. The AWR must have a final secret security clearance.

#### RECOMMENDED BILLET ASSIGNMENTS

**HH-60H Utility Aircrewman** - Performs in-flight functions during special warfare support, combat search and rescue, and logistical support missions in the H-60H aircraft.

**Tactical/Mobile (TacMobile) Ashore Analysis Systems Operator** - Performs TSC/MOCC operations through utilization of tactical display, environmental, acoustic, non-acoustic and associated equipment with an emphasis on operational application. Uses TOC/MTOC analysis equipment and tactical displays. Prepares messages and conducts operational briefings and debriefings; performs analysis and reconstruction of tactical missions and forwards mission data package.

**SH60B Multi-Sensor Operator** - Operates acoustic and non-acoustic sensors in the SH60B LAMPS MK III aircraft.

**MH-60R Multi Mission Helicopter Aircrewman** - Performs in-flight duties as MH-60-R Aircrewman.

**SH-60F/HH-60H Multi-Sensor Operator** - Performs sonar operations, sonobouy interpretation and tactics employment for varied tactical missions, SAR operations, and internal cargo transfer in support of utility and SPECWAR missions in the SH-60F/HH-60H aircraft.

---

#### PERSONAL AND PROFESSIONAL DEVELOPMENT (to be filled in at reporting Career Development Board)

Ultimate Duty Station Sponsor: \_\_\_\_\_ Command Indoctrination Course: \_\_\_\_\_  
Phone Number/Address \_\_\_\_\_ Command Indoctrination Coordinator: \_\_\_\_\_

Mentor: \_\_\_\_\_ Career Counselor \_\_\_\_\_  
Phone Number/Location: \_\_\_\_\_ / \_\_\_\_\_ Phone Number/Location \_\_\_\_\_ / \_\_\_\_\_

ADSD: \_\_\_\_\_ REPORT DATE: \_\_\_\_\_ EAOS: \_\_\_\_\_ PRD : \_\_\_\_\_ SEA / SHORE: \_\_\_\_\_ / \_\_\_\_\_  
PAYGRADE E3 (6 months time in service required for paygrade E-4) SECURITY CLEARANCE \_\_\_\_\_  
Elig Advancement Date: \_\_\_\_\_ Rating Courses: \_\_\_\_\_ Number of times up: \_\_\_\_\_  
Three NON SELECT - Career Development Board date: \_\_\_\_\_ Date Advanced: \_\_\_\_\_ HYT Date: \_\_\_\_\_

Advancement Center: Bibliography for Advancement Study  
Advancement Handbooks  
Correspondence Courses  
Catalog of Courses  
Enlisted Advancement Exam Strategy Guide  
Profile Sheets  
Exam Discrepancy List  
Visit Navy Advancement Website: <https://www.advancement.cnet.navy.mil>

#### Eligible Commissioning Programs:

Seaman to Admiral 21 (STA-21)  
Naval Academy  
Naval Academy Preparatory School (NAPS)  
Officer Candidate School (OCS)  
Medical Enlisted Commissioning Program (MECP)

Reference: Enlisted to Officer Commissioning Program Application & Administration Manual OPNAVINST 1420.1(series)

Career Management Calendar: <https://www.nko.navy.mil/portal/careermanagement/home/careermanagementcalendar>

**NOTE:** Once you go to this address, you will be prompted to login to NKO and then it will automatically load the calendar.

---

**CAREER DEVELOPMENT BOARDS:**

Reporting\_\_\_\_\_ (within 30 days)  
6 Month progress check \_\_\_\_\_  
Advancement 6 MOS Prior to Exam \_\_\_\_\_ PNA 3 times \_\_\_\_\_ Failed \_\_\_\_\_ Non Select 3 times \_\_\_\_\_  
Selection Board Ineligible \_\_\_\_\_ Standard Score of 40 and Below \_\_\_\_\_  
Commissioning Programs Applications: \_\_\_\_\_ (prior to submission, command endorsement)  
HYT: 24 months \_\_\_\_\_ 12 months \_\_\_\_\_ HYT Waivers \_\_\_\_\_  
Rating Conversion \_\_\_\_\_ Rating Reversion \_\_\_\_\_  
Navy Formal Training Schools Request ("A"/"C" etc) \_\_\_\_\_  
Drilling Reservists \_\_\_\_\_  
Active Duty for Special Work (ADSW) \_\_\_\_\_  
Education \_\_\_\_\_ (prior to establishing Education Plan with NCO)  
PTS \_\_\_\_\_ (15 months prior to EAOS) (6 months – if not approved)  
Early Separation \_\_\_\_\_  
F/R Retire Options \_\_\_\_\_  
CSB \_\_\_\_\_ (when election message received)  
Every Physical Fitness Test Failure \_\_\_\_\_  
At members own request \_\_\_\_\_  
Other \_\_\_\_\_

---

**QUALIFICATIONS AND CERTIFICATIONS**

SHIP FF \_\_\_\_\_ AVIATION FF \_\_\_\_\_  
DC \_\_\_\_\_ ADV DC \_\_\_\_\_ DCTT \_\_\_\_\_  
3M 301 \_\_\_\_\_ 302 \_\_\_\_\_ 303 \_\_\_\_\_ 304 \_\_\_\_\_

WATCH STANDING: MOOW \_\_\_\_\_ POOW \_\_\_\_\_  
Rating Specific Department Qualifications: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Personal Qualification Standards: Rating: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Other: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Advanced: ESWS \_\_\_\_\_ EAWS \_\_\_\_\_ SCW \_\_\_\_\_ SS \_\_\_\_\_ DV \_\_\_\_\_ EXW \_\_\_\_\_  
OTHER \_\_\_\_\_

**Verify electronic training jacket (ETJ) and Sailor/Marine American Council on Education Registry Transcript (SMART) by logging into your Navy Knowledge Online (NKO).**

**CERTIFICATIONS:**

[Navy COOL](#)

**Civilian Equivalents**

The following civilian occupations are similar to the AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operator job.

- [Aircraft Cargo Handling Supervisors](#)
- [Emergency Management Specialists](#)
- [Explosives Workers, Ordnance Handling Experts, and Blasters](#)
- [Forest Fire Fighting and Prevention Supervisor](#)

## **National Certification**

The following sections provide information on certifications related to the AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operator job.

The results of an analysis comparing Navy training to civilian credentialing requirements are provided below for those certifications shown with a stair icon next to them. Additional analysis is being conducted on other "Common" and "Embedded" certifications, the results of which will be posted when the analysis is complete.

In the meantime, you can click on the certification name for more information about the general requirements for these certifications from the certifying agencies.

## **Embedded Certifications**

The following certifications are directly related to at least one critical task associated with the duties of the AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operator. *These certifications may require additional education, training or experience.*

### American Board for Certification in Homeland Security (ABCHS)

- [Certified in Disaster Preparedness \(CDP-I\)](#)

### National Association for Search and Rescue

[SARTECH I / Crewleader](#)

[SARTECH II](#)

## **Advanced/Specialized and Other Certifications**

AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operators may also be interested in the following certifications. *These certifications may require additional education, training or experience.* For information about the general requirements for these certifications from the certifying boards, use the links below.

### American Board for Certification in Homeland Security (ABCHS)

- [Certified in Homeland Security Level I, II, & III \(CHS-I, II, & III\)](#)

### American Society for Quality (ASQ)

- [Certified Quality Improvement Associate \(COIA\)](#)
- [Certified Quality Technician \(CQT\)](#)

### American Society of Transportation and Logistics, Inc.

- [Certified in Transportation and Logistics \(CTL\)](#)

### Board of Certified Safety Professionals (BCSP)

- [Certified Safety Professional \(CSP\)](#)

### Institute of Hazardous Materials Management (IHMM)

- [Certified Hazardous Material Manager \(CHMM\)](#)

### Materials Handling and Management Society (MHMS)

- [Professional Certified in Materials Handling \(PCMH\)](#)

### National Environmental Health Association (NEHA)

- [Registered Hazardous Substances Professional \(RHSP\)](#)

### World Safety Organization (WSO)

- [Certified Safety Executive \(WSO-CSE\)](#)
- [Certified Safety Manager \(WSO-CSM\)](#)
- [Certified Safety Specialist \(WSO-CSS\)](#)
- [Certified Safety Technician \(WSO-CST\)](#)

## **Federal Licensure**

The following sections provide information on federal licenses related to the AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operator job.

The results of an analysis comparing Navy training to civilian credentialing requirements are provided below for those certifications shown with a stair icon next to them. Additional analysis is being conducted on other "Common" and "Embedded" certifications, the results of which will be posted when the analysis is complete.

In the meantime, you can click on the certification name for more information about the general requirements for these certifications from the certifying agencies.

## **Embedded Federal Licenses**

The following federal licenses are directly related to at least one critical task associated with the duties of the AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operator. *These certifications may require additional education, training or experience.*

### Federal Communications Commission (FCC)

[General Radiotelephone Operator License \(PG\)](#)

## **Advanced/Specialized and Other Federal Licenses**

AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operators may also be interested in the following federal licenses or certifications. *These credentials may require additional education, training or experience.* For more information about the general requirements for these federal licenses from the credentialing boards, use the links below.

### Federal Communications Commission (FCC)

- [GMDSS Radio Operator License \(DO\)](#)

## **State Licensure**

A number of states require licensure for individuals practicing in this field in the civilian workforce. You can search for state licensure requirements on the [U.S. Department of Labor's Licensed Occupations web site](#).

## **USMAP (UNITED SERVICES MILITARY APPRENTICESHIP PROGRAM):**

You can browse <https://usmap.cnet.navy.mil/usmapss/static/usmap.jsp> for information on this program



---

**STAY NAVY****VISIT YOUR CAREER COUNSELOR**

15 MONTH CDB \_\_\_\_\_

**REENLIST / EXTEND:**

Request Chit/Form \_\_\_\_\_ Perform to Serve (PTS) \_\_\_\_\_ Selective Conversion and Reenlistment (SCORE) \_\_\_\_\_  
Reserve Selective Conversion and Reenlistment (RESCORE) \_\_\_\_\_ Selective Training and Reenlistment  
(STAR) \_\_\_\_\_ Guaranteed Assignment in Detailing (GUARD2000) \_\_\_\_\_ School as a Reenlistment Incentive \_\_\_\_\_  
Career Management System (CMS/ID) \_\_\_\_\_ Medical/Dental \_\_\_\_\_ Command Recommendation (eval) \_\_\_\_\_  
Bonus \_\_\_\_\_ Ceremony \_\_\_\_\_ Complete ARGUS Survey \_\_\_\_\_ **Access survey at <http://www.npc.navy.mil> and  
clicking on the BOL link on the right-hand side or by going directly to <https://www.bol.navy.mil>. Once logged in to  
BOL, the ARGUS survey can be accessed from the main BOL menu.**

**FLEET RIDE:**

Fleet RIDE is designed for Fleet use in support of Perform to Serve (PTS). Fleet RIDE assists Fleet Career Counselors, Enlisted Community Managers (ECMs), and CREO personnel with reclassification and career guidance by providing the best match of a Fleet Sailor's qualifications and interests to meet Navy requirements for rating assignment/conversions.

- View and update all Sailor attribute data/rating eligibility criteria and force shaping tools within the Fleet RIDE database
- Qualify the Sailor to view eligibility for any and All ratings
- View and add career counselor notes
- Request applicable data transfer to conversion packages (PTS Spreadsheet) with no retyping of data
- Fleet RIDE, in the PTS conversion process, contributes to the balance of Navy Rating skill mix and helps improve:
  - Community Management
  - Career opportunities for Sailors
  - Fleet readiness
  - Conversion process by reducing time and errors
  - Command CDB/PDBs process
  - Sailor-NC career counseling

**TRANSFER:**

15 MOS	12 MONTHS	9 MOS	6 MONTHS	ORDERS REC
PTS _____	PTS _____	PTS _____	Accept Orders _____	Screening _____
EFM _____	EFM _____	CMS/ID _____	Reverse Sponsor _____	Obligate _____
CMS/ID _____	CMS/ID _____	SRB _____	Relocation (FFSC) _____	Bonus _____
COT _____	OTEIP _____			Medical/Dental _____
	SRB _____			

---

**SEPARATING/RETIRE**

<u>18 -12 months</u>	<u>6 months</u>	<u>90 days</u>	<u>30 days</u>
Attend TAP/RTAP _____	MED/DEN _____	Copy of Records _____	Copy of Records _____
Complete DD2648PSD _____	Relocation _____	Microfiche CD _____	PSD _____
NKO Course (CNET12423) _____	Relocation Services (FFSC) _____	Arrange Ceremony _____	MED/DEN _____
Transition Planning _____	Reserve Affiliation _____	Complete Argus Survey _____	
	VA/DVA _____	Request Leave / PTDY _____	

---

**PROFESSIONAL MILITARY EDUCATION**

(Resident and non-resident coursework designed to enhance a Sailor's general military professional knowledge and abilities)

**EDUCATION: (Prior to considering any pursuit of off duty education or program enrollment VISIT YOUR NAVY COLLEGE OFFICE!!!)**

Education Plan Completed \_\_\_\_\_ (Navy College Office)  
Current Education Level \_\_\_\_\_  
Degree Goal \_\_\_\_\_  
Distance Learning-Sailor and Marine Online Academic Advisor (SMOLAA ) \_\_\_\_\_  
Goal Date: AA/AS \_\_\_\_\_ BA/BS \_\_\_\_\_ Master \_\_\_\_\_ Doctorate \_\_\_\_\_  
Number of current credits \_\_\_\_\_  
American Council on Education (ACE) recommended credits \_\_\_\_\_  
(Credits for degree - AA/AS: 60 SEM 90 QTR BA/BS: 120 SEM-180 QTR Master /Doctorate: based upon discipline)  
SOCNAV Agreement \_\_\_\_\_ SMART Transcripts \_\_\_\_\_ HS Transcripts \_\_\_\_\_ College Transcripts \_\_\_\_\_  
Date Degree Obtained: AA/AS \_\_\_\_\_ BA/BS \_\_\_\_\_ Master \_\_\_\_\_ Doctorate \_\_\_\_\_

For entry into SMART, Send official transcripts to:  
Navy College Center  
VOLED Detachment, N211  
Center for Personal and Professional Development  
6490 Saufley Field Road  
Pensacola, FL 32509-5204

**VOLUNTARY EDUCATION**

**(Study guides and exam preparations and practice test located on NKO)**

Academic Skills \_\_\_\_\_ NCPACE \_\_\_\_\_ CLEP \_\_\_\_\_ DANTES \_\_\_\_\_ TA \_\_\_\_\_ MGIB \_\_\_\_\_

**E3 REQUIRED NAVY PME:**

Course Title	Course Location	CIN/CSE ID	Course Length	Date Completed
Required General Military Training (GMT)	NKO			
Petty Officer Selectee Leadership Course	Command Delivered	CPPD	20 Hours	
Driving for Life	NKO	CPD-DFL-01	5 Hours	
DON/DOD Information Assurance Training	NKO	DOD-IAA-V8.0	1 Hour	
Trafficking in Persons Basic Awareness Training	NKO	jkddc-tip-1 US	4 Hours	
ATFP Level I Awareness for Service Members (CONUS)	NKO	CANSF-ATFP-CONUS-1.0	1 Hour	
ATFP Level I Awareness Training for Overseas Service Member (OCONUS)	NKO	CANSF-ATFP-OCONUS-1	1 Hour	
Alcohol Aware	Command Delivered	S-501-0160	4 Hours	
PREVENT	Command Delivered	S-501-0150	24 Hours	

**E3 REQUIRED COMMUNITY PME:**

Course Title	Course Location	CIN/CSE ID	Course Length	Date Completed
None				

**E3 RECOMMENDED NAVY PME:**

Course Title	Course Location	CIN/CSE ID	Course Length	Date Completed
Introductory Enlisted Professional Military Education (IEPME)	NKO	Military DON/ PME	20 Hours Total	
Block 1 Introductory EPME - Introduction	NKO	IEPME-INTRO-B1		
Block 2 Introductory EPME - History and Traditions	NKO	IEPME-INTRO-B2		
Block 3 Introductory EPME - Enlisted Professionalism	NKO	IEPME-INTRO-B3		
Block 4 Introductory EPME - Policy and the Navy	NKO	IEPME-INTRO-B4		
Block 5 Introductory EPME - Planning for Operations	NKO	IEPME-INTRO-B5		
Block 6 Introductory EPME - Regional and Cultural Awareness	NKO	IEPME-INTRO-B6		
Block 7 Introductory EPME - Technology in the Maritime Domain	NKO	IEPME-INTRO-B7		
Block 8 Introductory EPME - Conclusion	NKO	IEPME-INTRO-B8		
Cultural Awareness	NKO or College Course	Foreign Language and Culture	45 hrs	
Eng 101	College Course		45 hrs	
Eng Reading	College Course		45 hrs	
Eng Writing	College Course		45 hrs	
Math	College Course		45 hrs	
Speech	College Course		45 hrs	
Navy Reserve Fundamentals for Active Duty Course	NKO	NAVRESFOR-NRF-2.0	10 hours	
ORM All Navy Fundamentals	NKO	CPD-GMT07-011	1 hour	
Nutrition	NKO	NMHCI2107V2.1	1 hour	
Personal Financial Management	NKO	CPD-PFM-1.0	8 hours	
College/Certification Testing Programs Reviews	NKO			

## Courses With Recommended Reserve Points:

Click this link for an Excel file of all Navy E-Learning courses offering "RECOMMENDED" reserve points. **NOTE:** Commander Navy Reserve Forces (CNRF) N7 determines the number of reserve points awarded for completion of a course taken on Navy E-Learning. This listing should only be used as a guide and is subject to change by direction of CNRF N7. **Navy E-Learning has no control over how many, if any, reserve points are eventually awarded for the completion of a course. All questions concerning the award of reserve points should be directed to CNRF N7.**  
<https://file-lms-cont01.nko.navy.mil/training/Courses With Recommended Reserve Points.xls>

### RECOMMENDED RESERVE PME:

Course Title	Course Location	CIN/CSE ID	Course Length	Date Completed
NROWS Orders Administration Course	NKO	R-500-0140/02PG /DoN	8 hours	
Naval Reserve Center Commanding Officer Officer In Charge	NKO	CNRF-COOIC-1.0 /DoN	8 hours	
Guidance for Mobilization	NKO	CNRF-GMB-1.1 /DoN	4 hours	
Military Sealift Command 101	NKO	CNRF-MS101 /DoN 1.1	24 hours	
Non-Prior Service Accession Program	NKO	CNRF-NPSAP-2 /DoN 0	23 hours	

### RECOMMENDED COMMUNITY PME:

Course Title	Date Completed
AFTTP 3-1 VOL 2, MISSION EMPLOYMENT TACTICS, TACTICAL THREAT REFERENCE GUIDE AND COUNTERTACTICS	
ATP 28, ALLIED ANTISUBMARINE WARFARE MANUAL	
BUPERSINST 1326.4, ADMINISTRATION OF ENLISTED FLIGHT ORDERS, CAREER ENLISTED FLYER INCENTIVE PAY (CEFIP), AND HAZARDOUS DUTY INCENTIVE PAY (HDIP) FOR AERIAL FLIGHT	
CVIS, COMBAT VISUAL IDENTIFICATION SYSTEM (CVIS) 1998	
DST 1220S-465-XX, ACOUSTIC CHARACTERISTICS OF RUSSIAN TYPE 6 AND 7 NUCLEAR SUBMARINES	
DST 1220S-646-93, ACOUSTIC CHARACTERISTICS OF CIS SUBMARINES, TYPE 1 THROUGH 4-DIESEL	
EPL, ELINT PARAMETER LIMITS	
JOINT PUB 3-07.2, ANTITERRORISM	
JOINT PUB 3-50, PERSONNEL RECOVERY	
NAVAIR 00-80T-101, NAVAIR 00-80T-101 NATOPS SURVIVAL MANUAL	
NAVAIR 01-75PAC-1.1, P-3A/B/C NFO/AIRCREW NFM	
NAVAIR 00-80T-113, AIRCRAFT SIGNALS NATOPS MANUAL	
SECNAV M-5510.36, DEPARTMENT OF THE NAVY INFORMATION SECURITY PROGRAM	
SECNAV M-5510.30, DEPARTMENT OF THE NAVY PERSONNEL SECURITY PROGRAM	
RP 33, FLEET OCEANOGRAPHIC AND ACOUSTIC REFERENCE MANUAL	
OPNAVINST 3710.7, NATOPS GENERAL FLIGHT AND OPERATING INSTRUCTIONS	
ONI-1253-001-YR, FOREIGN MARITIME AIRCRAFT AND HELICOPTER HANDBOOK	
ONI-1250-001-YR, FOREIGN NAVAL SHIP AND SUBMARINE CHARACTERISTICS	
NWP 3-22.5 ASW SUPP, AIR ASW SUPPLEMENT	
NWP 1-10.2 VOL 1, PRINCIPLES OF LOFARGRAM ANALYSIS (VOLUME 1)	
NWP 1-10.11, TACTICAL ACTION OFFICER HANDBOOK QUICK REFERENCE GUIDE	
NTTP 3-22.5-P3, P-3C TACTICAL MANUAL VOLUME I/II	
NTTP 3-22.5-ASW, ANTI-SUBMARINE WARFARE TACTICAL AID	
NAVEDTRA 14328, AVIATION WARFARE SYSTEMS OPERATOR MODULE 1 - AIRCREW FUNDAMENTALS	
NAVEDTRA 14190, NEETS, MODULE 18--RADAR PRINCIPLES	
NAVEDTRA 14190, NEETS, MODULE 18--RADAR PRINCIPLES	

NAVEDTRA 14035, AVIATION WARFARE SYSTEMS OPERATOR 3 & 2, MODULE 04-- FUNDAMENTALS OF ACOUSTIC ASW	
NAVEDTRA 14034, AVIATION WARFARE SYSTEMS OPERATOR 3 & 2, MODULE 03--ESM AND IR	
NAVEDTRA 14034, AVIATION WARFARE SYSTEMS OPERATOR 3 & 2, MODULE 03--ESM AND IR	
NAVEDTRA 14032, AVIATION WARFARE SYSTEMS OPERATOR 3, MODULE 02--RADAR AND MAD	
NAVAL INSTITUTE GUIDE, COMBAT FLEETS OF THE WORLD	
NAVAIR 01-75PAI-11-6-75, INFLIGHT HANDBOOK, NON-ACOUSTIC SENSOR STATION, ASQ- 222, 3.1 TMS	
NAVAIR 01-75PAI-11-6-31, INFLIGHT HANDBOOK NON-ACOUSTIC ASQ-222	
NAVAIR 01-75PAC-11-6-39, INFLIGHT HANDBOOK ACOUSTIC USQ-78	

### COLLEGE COURSES AND DEGREES (See Education Section)

You are recommended to contact your local Navy College Counselor to map your college roadmap for a college degree. Here you will review with a counselor your previous college credits, SMART transcript and provide you guidance in the degree of your choice and steps which you need to take for completion of your goal.

---

### NAVY PROFESSIONAL READING PROGRAM:

The purpose of the Navy Reading Program is to facilitate the professional and personal development of all sailors, seaman to admiral, active and reserve. Simply reading for pleasure is certainly encouraged, but the NPRP will facilitate reading material that may help develop skills and abilities that can be helpful in both your professional and personal lives.

<http://www.navyreading.navy.mil/>

### JUNIOR ENLISTED COLLECTION

Title	Completed
D-Day, June 6, 1944: The Climactic Battle of World War II, by Stephen E. Ambrose	
The Declaration of Independence and Other Great Documents of American History, 1775-1865	
Ender's Game, by Orson Scott Card	
Flags of Our Fathers, by James Bradley	
The Kite Runner, by Khaled Hosseini	
Life in Mr. Lincoln's Navy, by Dennis J. Ringle	
Lincoln on Leadership, by Donald T. Phillips	
A Passage to India, by E.M. Forster	
A Sailor's History of the U.S. Navy, by Thomas J. Cutler	
The 7 Habits of Highly Effective People, by Stephen R. Covey	
Starship Troopers, by Robert A. Heinlein	
Time Management from the Inside Out: The Foolproof Plan for Taking Control of Your Schedule and Your Life, by Julie Morgenstern	

Note: Required to recite Sailor's Creed

### RECOMMENDED COMMUNITY READING

Title	Completed
The Age of Orion – The Lockheed P-3 Story, by David Reade	
Adak – The rescue of Alfa Foxtrot 586, by Andrew C. A. Jampoler	
My Life as a Spy , by John A. Walker	
The Hunt For Red October, by Tom Clancy	
Stalking the Red Bear – The True Story of a U.S. Cold War Submarine's Covert Operations Against the Soviet Union, by Peter Sasgen	
Stealth Boat – Fighting The Cold War in a Fast Attack Submarine, by Gannon McHale	
Blind Man's Bluff – The Untold Story of American Submarine Espionage, by Sherry Sontag	

Thirteen Days – A Memoir of the Cuban Missile Crisis, by Robert F. Kennedy	
Janes – Fighting Ships	
Janes – Marine Propulsion	
Janes – All of the World’s Aircraft	
Janes – Underwater Warfare Systems	

## REFERENCES

### Navy Enlisted Learning and Development Programs:

- Learning and Development Roadmap for Enlisted Sailors, OPNAVINST 1500.77(series)
- Navy Retention and Career Development Program, OPNAVINST 1040.11(series)
- Career Counselor Handbook, NAVPERS 15878
- Command Sponsor and Indoctrination Program OPNAVINST 1740.3(series) (Sponsor assigned within 10 days of orders received / Indoctrination completed as soon as possible and practicable but NLT 90 days)
- Command Sponsorship of Dependents at Overseas Duty MILPERSMAN 1300-150 to 1300-210
- Guaranteed Assignment Retention Detailing Program GUARD 2000, MILPERSMAN 1306-1002/1004
- Enlisted Surface Warfare Specialist Qualification (ESWS) OPNAVINST 1414.1(series)
- Enlisted Aviation Warfare Specialist (EAWS) Qualification Program OPNAVINST 1414.2(series)
- Diving Salvage Warfare Specialist (DSWS) Qualification OPNAVINST 1414.3(series)
- Enlisted Naval Special Warfare Combatant-Craft Crewman (SWCC) OPNAVINST 1414.5(series)
- Enlisted Explosive Ordnance Disposal Warfare Specialist (EWS) Qualification OPNAVINST 1414.8(series)
- Enlisted Expeditionary Warfare (EXW) Specialist Qualification Program OPNAVINST 1414.7(series)
- Navy Enlisted Fleet Marine Force Warfare Specialist (FMF) OPNAVINST 1414.4(series)
- Submarine Service (SS) COMSUBLANT/PACINST 1552.16(series) / MILPERSMAN 1200-010
- Seabee Combat Warfare Specialist (SCWS) OPNAVINST 1410.1(series)
- Master Training Specialists (MTS) NETCINST 1500.2(series)

### Reenlistments and Extensions:

- Agreement of Enlisted Naval Reservist, Inductees and Fleet Reservists to remain on Active Duty MILPERSMAN 1160-060
- ARGUS Career Milestone Tracking System OPNAVINST 1040.10(series)
  - (Prior to every reenlistment, separation and retirement)
- Career Reenlistment Objectives (use latest CREO NAVADMIN)
- Extension of Enlistment MILPERSMAN 1160-040
- Perform to Serve (PTS) MILPERSMAN 1440-060
- Reenlistment Ceremony MILPERSMAN 1160-020
- Reenlistment Leave MILPERSMAN 1050-040
- Required Counseling upon Enlistment and Reenlistment MILPERSMAN 1160-031
- Selective Conversion and Reenlistment (SCORE) Program MILPERSMAN 1160-090
- Selective Reenlistment Bonus (Use Latest SRB NAVADMIN)
- Selective Training and Reenlistment (STAR) Program MILPERSMAN 1160-100
- School as a Reenlistment Incentive MILPERSMAN 1306-1006

### Fleet Reserve and Retirements:

- ARGUS Career Milestone Tracking System OPNAVINST 1040.10(series) (Prior to every reenlistment, separation and retirement)
- Casualties and Survivor Benefits (SBP) MILPERSMAN 1770 to 1770-250
- Disability Retirement MILPERSMAN 1850-020 to 1850-040
- Fleet Reserve and Retirement MILPERSMAN 1800-010 to 1800-070
- Household Goods and Personal Property (PCS and Retirees) MILPERSMAN 4050-010 to 020
- Permissive Temporary Duty (PTDY) MILPERSMAN 1320-220
- Transition Assistance Management Program OPNAVINST 1900.2(series) (Initiate a DD-2648-1 NLT 90 Days Prior to Separation and attend workshop 12 months prior to separation/Fleet Reserve/Retirement date)

### Enlisted Administrative Separations:

- Alcohol Rehabilitation Failure MILPERSMAN 1910-152
- Drug Abuse MILPERSMAN 1910-146
- Early release to further education MILPERSMAN 1910-108
- Enlisted Administrative Separation Policy MILPERSMAN 1910-010 to 1910-812
- Fraudulent Enlistment MILPERSMAN 1910-134
- High Year Tenure (HYT) AC MILPERSMAN 1160-120 / RC 1160-130
- Misconduct (various reasons) MILPERSMAN 1910-138/140/142

- Parenthood and Pregnancy SECNAVINST 1000.10(series) & MILPERSMAN 1910-124
- Personality Disorder MILPERSMAN 1910-122
- Physical Fitness Assessment Failure MILPERSMAN 1910-170
- Serious Offense MILPERSMAN 1910-142
- Unsatisfactory Performance MILPERSMAN 1910-156

**Advancement & Service Schools:**

- Advancement BUPERSINST 1430.16(series)
- Accelerated Advancement MILPERSMAN 1430-010
- Enlisted to Officer Commissioning Program Application & Administration Manual OPNAVINST 1420.1(series)
- Service Schools 1306-600/602/604/608
- Class “A” School & Rating Entry Requirements MILPERSMAN 1306-618
- Retesting with the Armed Forces Classification Test version of the Armed Services Vocational Aptitude Battery (ASVAB) MILPERSMAN 1236-010
- Professional Apprenticeship Tracks Program (PACT) NAVADMIN 318/07

**Education:**

- Joint Chiefs Professional Military Education (PME) Manual 1805.01
- Navy Voluntary Education Program (Navy Campus) OPNAVINST 1560.9(series)
- Tuition Assistance Management Controls NAVADMIN 161/07 / NETC LTR Execution Guidelines 1560 Ser N00178, Aug 07
- Navy Credentialing Program OPNAVINST 1540.56
- Uniformed Services Military Apprenticeship Programs OPNAVINST 1560.10(series)

**Other Quick References:**

- Change in Rank, Rate or Rating MILPERSMAN 14440-010 to 14440-050
- Drug and Alcohol Prevention Control Program OPNAVINST 5350.4(series)
- Exchange of Duty (SWAPS) MILPERSMAN 1306-700
- First Term Personnel Assignment Policy MILPERSMAN 1306-126
- Individual Augmentation (IA) Policy and Procedures OPNAVINST 1001.21(series)
- Military Couple and Single Parent Assignment Policy MILPERSMAN 1300-1000
- Military Pay MILPERSMAN 7220-010 to 7220-390
- Overseas tour Extensions MILPERSMAN 1300-310
- Physical Readiness Program OPNAVINST 6110.1(series) / MILPERSMAN 6100-6199
- Reassignment for Humanitarian reasons (HUMS) MILPERSMAN 1300-500
- Standard Policy and Procedures for the Active Duty for Special Work (ADSW) & 1 year Recall Program OPNAVINST 1001.20(series)