



Naval Aircrwoman Tactical-Helicopter (AWR)



RATING ROADMAP

24 Mar 2010

CAREER ROADMAP

Seaman Recruit to Master Chief Roadmaps

The educational roadmap below will assist Sailors in the Naval Aircrewman Tac-Helicopter community through the process of pursuing professional development and advanced education using various military and civilian resources e.g. PQS program; SMART Transcript; NKO (E-Learning); Navy College; etc. Successful leadership is the key to military readiness and will always require a high degree of technical skill, professional knowledge, and intellectual development.

What is a Career Roadmap for Naval Aircrewman Tac-Helicopter?

Naval Aircrewman Tac-Helicopter roadmaps are just what the name implies - a roadmap through the Enlisted Learning and Development Continuum from Naval Aircrewman Tac-Helicopter Seaman Recruit through Naval Aircrewman Master Chief. The principal focus is to standardize a program Navywide by featuring the existing skills of Naval Aircrewman Tac-Helicopter necessary to be successful in the Navy. The ultimate goal of a roadmap is to produce a functional and competent Naval Aircrewman Tac-Helicopter.

What is the Enlisted Learning and Development Continuum?

Enlisted Learning and Development Continuum is the formal title given to the curriculum and process building on the foundation of Sailorization beginning in our Delayed Entry Program through Recruit Training Command and throughout your entire career. The continuum combines skill training, professional education, well-rounded assignments, and voluntary education. As you progress through your career, early-on skill training diminishes while professional military education gradually increases. Experience is the ever-present constant determining the rate at which a Sailor trades skill training for professional development.

Do Sailors have to follow the Roadmap?

Yes. The Naval Aircrewman Tac-Helicopter roadmap includes the four areas encompassed by the Continuum in Professional Military Education to include; Navy Professional Military Education, Joint Professional Education, Leadership and Advanced Education.

Some training and education is mandatory (Recruit Training, Naval Aircrew Candidate School, and Naval Aircrewman Operator "A" School at Naval Air Station Pensacola FL, NKO (E-Learning, etc...)). Some may be directed by your chain of command (Microsoft Excel and PowerPoint courses), and the remainder is voluntary (NKO, E-Learning, college courses, etc.). Sailors are advised to seek out mentors, including your Command Master Chief, Senior Enlisted Advisor, Leading Chief Petty Officer, Leading Petty Officer and Command Career Counselor, and to make use of your Base Navy College or Education Office vast resources. All are uniquely qualified to help you along the way.



I am a United States Sailor.

I will support and defend the Constitution of the United States of America and I will obey the orders of those appointed over me.

I represent the fighting spirit of the Navy and those who have gone before me to defend freedom and democracy around the world.

I proudly serve my country's Navy combat team with Honor, Courage and Commitment.

I am committed to excellence and the fair treatment of all.



**NAVAL AIRCREWMAN TACTICAL-HELICOPTER (AWR) THIRD CLASS
(Apprentice/Journeyman)**

NAME _____

SKILL TRAINING

(Schools, courses and assignments directly related to occupation)

REQUIRED SKILL TRAINING

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|-----------------------------------|-------------------|------------|---------------|----------------|
| Naval Aircrewman Candidate School | NAS Pensacola, FL | C-050-1500 | | |
| AWO A-1 School | NAS Pensacola, FL | C-210-2010 | | |

RECOMMENDED SKILL TRAINING

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|--------------|-------------------|------------|---------------|----------------|
| NMT | NAS Pensacola, FL | A-500-1000 | | |
| PFM | NAS Pensacola, FL | A-950-0080 | | |

NAVY ENLISTED CLASSIFICATION CODE (NEC) OPPORTUNITIES

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|---|-------------------|---|---------------|----------------|
| AW-7807 HH-60H Utility Aircrewman | | | | |
| AWR-7873 SH60B Multi-Sensor Operator | | CIN: R-050-2504 (P/L) D-050-2502 (P/L) E-050-2502 (P/L) D-050-2510 | | |
| AWR-7875 MH-60R Multi Mission Helicopter Aircrewman | | | | |
| AWR-7876 SH-60F/HH-60H Multi-Sensor Operator | | CIN: E-050-0831 (P/L) | | |
| AW-8202 Naval Aircrewman (Special Assignment) | | N/A | | |
| OS-0342 Global Command and Control System Common Operational Picture/Maritime (GCCS COP/M) Operator | CSCS Dam Neck, VA | CIN: J-221-2311 | | |
| AW-7835 Tactical/Mobile (TacMobile) Ashore Analysis Systems Operator | | | | |

JOB DESCRIPTION

Aircrewmen Tactical Helicopter (AWR) are members of an integrated tactical crew aboard a multi-mission helicopter. They detect, analyze, classify and track subsurface contacts utilizing state of the art technology. Specifically, they perform sonar and sonobuoy operations, help to coordinate tactical communications relay, and conduct weapons delivery in support of tactical missions worldwide. AWR's become proficient in other aircrew duties that contribute directly to aircrew operations and Naval Special Warfare (NSW) missions. They include Search and Rescue (SAR), Combat Search and Rescue (CSAR), Night Vision Device (NVD) operations, navigation, passenger and cargo transport, Vertical Replenishment (VERTREP), Medical Evacuations (MEDEVAC), crew served weapons employment, and perform observer duties for safety of flight. AWR's perform ground based aircrew duties that contribute directly to aircrew operations, training and, administration to maintain aircrew qualifications and certifications. Prerequisites for this job are qualification as an aviation SAR swimmer and the knowledge,

skills and abilities attained from formal training and from relevant and/or actual experience with acoustic intelligence and analysis. Familiarization with security protocols and classified material handling procedures are required. The AWR must have a final secret security clearance.

RECOMMENDED BILLET ASSIGNMENTS

HH-60H Utility Aircrewman - Performs in-flight functions during special warfare support, combat search and rescue, and logistical support missions in the H-60H aircraft.

Tactical/Mobile (TacMobile) Ashore Analysis Systems Operator - Performs TSC/MOCC operations through utilization of tactical display, environmental, acoustic, non-acoustic and associated equipment with an emphasis on operational application. Uses TOC/MTOC analysis equipment and tactical displays. Prepares messages and conducts operational briefings and debriefings; performs analysis and reconstruction of tactical missions and forwards mission data package.

SH60B Multi-Sensor Operator - Operates acoustic and non-acoustic sensors in the SH60B LAMPS MK III aircraft.

MH-60R Multi Mission Helicopter Aircrewman - Performs in-flight duties as MH-60-R Aircrewman.

SH-60F/HH-60H Multi-Sensor Operator - Performs sonar operations, sonoboy interpretation and tactics employment for varied tactical missions, SAR operations, and internal cargo transfer in support of utility and SPECWAR missions in the SH-60F/HH-60H aircraft.

PERSONAL AND PROFESSIONAL DEVELOPMENT (to be filled in at reporting Career Development Board)

Ultimate Duty Station Sponsor: _____ Command Indoctrination Course: _____
Phone Number/Address _____ Command Indoctrination Coordinator: _____

Mentor: _____ Career Counselor _____
Phone Number/Location: _____ / _____ Phone Number/Location _____ / _____

ADSD: _____ REPORT DATE: _____ EAOS: _____ PRD : _____ SEA / SHORE: _____ / _____

PAYGRADE E4 (1 year time in service required for paygrade E-5) SECURITY CLEARANCE _____

Elig Advancement Date: _____ Rating Courses: _____ Number of times up: _____

Three NON SELECT - Career Development Board date: _____ Date Advanced: _____ HYT Date: _____

Advancement Center: Bibliography for Advancement Study
 Advancement Handbooks
 Correspondence Courses
 Catalog of Courses
 Enlisted Advancement Exam Strategy Guide
 Profile Sheets
 Exam Discrepancy List
 Visit Navy Advancement Website: <https://www.advancement.cnet.navy.mil>

Eligible Commissioning Programs:

Seaman to Admiral 21(STA-21)
Naval Academy
Naval Academy Preparatory School (NAPS)
Officer Candidate School (OCS)
Medical Enlisted Commissioning Program (MECP)

Reference: Enlisted to Officer Commissioning Program Application & Administration Manual OPNAVINST 1420.1(series)

Career Management Calendar: <https://www.nko.navy.mil/portal/careermanagement/home/careermanagementcalendar>

NOTE: Once you go to this address, you will be prompted to login to NKO and then it will automatically load the calendar.

RECORD REVIEW CHECK LIST

Advanced: ESWS_____ EAWS_____ SCW_____ SS_____ DV_____ EXW_____
OTHER_____

Verify electronic training jacket (ETJ) and Sailor/Marine American Council on Education Registry Transcript (SMART) by logging into your Navy Knowledge Online (NKO).

CERTIFICATIONS:

[Navy COOL](#)

Civilian Equivalents

The following civilian occupations are similar to the AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operator job.

- [Aircraft Cargo Handling Supervisors](#)
- [Emergency Management Specialists](#)
- [Explosives Workers, Ordnance Handling Experts, and Blasters](#)
- [Forest Fire Fighting and Prevention Supervisor](#)

National Certification

The following sections provide information on certifications related to the AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operator job.

The results of an analysis comparing Navy training to civilian credentialing requirements are provided below for those certifications shown with a stair icon next to them. Additional analysis is being conducted on other "Common" and "Embedded" certifications, the results of which will be posted when the analysis is complete.

In the meantime, you can click on the certification name for more information about the general requirements for these certifications from the certifying agencies.

Embedded Certifications

The following certifications are directly related to at least one critical task associated with the duties of the AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operator. *These certifications may require additional education, training or experience.*

American Board for Certification in Homeland Security (ABCHS)

- [Certified in Disaster Preparedness \(CDP-I\)](#)

National Association for Search and Rescue

[SARTECH I / Crewleader](#)

[SARTECH II](#)

Advanced/Specialized and Other Certifications

AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operators may also be interested in the following certifications. *These certifications may require additional education, training or experience.* For information about the general requirements for these certifications from the certifying boards, use the links below.

American Board for Certification in Homeland Security (ABCHS)

- [Certified in Homeland Security Level I, II, & III \(CHS-I, II, & III\)](#)

American Society for Quality (ASQ)

- [Certified Quality Improvement Associate \(CQIA\)](#)
- [Certified Quality Technician \(CQT\)](#)

American Society of Transportation and Logistics, Inc.

- [Certified in Transportation and Logistics \(CTL\)](#)

Board of Certified Safety Professionals (BCSP)

- [Certified Safety Professional \(CSP\)](#)

Institute of Hazardous Materials Management (IHMM)

- [Certified Hazardous Material Manager \(CHMM\)](#)

Materials Handling and Management Society (MHMS)

- [Professional Certified in Materials Handling \(PCMH\)](#)

National Environmental Health Association (NEHA)

- [Registered Hazardous Substances Professional \(RHSP\)](#)

World Safety Organization (WSO)

- [Certified Safety Executive \(WSO-CSE\)](#)
- [Certified Safety Manager \(WSO-CSM\)](#)
- [Certified Safety Specialist \(WSO-CSS\)](#)
- [Certified Safety Technician \(WSO-CST\)](#)

Federal Licensure

The following sections provide information on federal licenses related to the AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operator job.

The results of an analysis comparing Navy training to civilian credentialing requirements are provided below for those certifications shown with a stair icon next to them. Additional analysis is being conducted on other "Common" and "Embedded" certifications, the results of which will be posted when the analysis is complete.

In the meantime, you can click on the certification name for more information about the general requirements for these certifications from the certifying agencies.

Embedded Federal Licenses

The following federal licenses are directly related to at least one critical task associated with the duties of the AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operator. *These certifications may require additional education, training or experience.*

Federal Communications Commission (FCC)

[General Radiotelephone Operator License \(PG\)](#)

Advanced/Specialized and Other Federal Licenses

AW - Helicopter Anti-Submarine Warfare Squadron Tactical Systems Operators may also be interested in the following federal licenses or certifications. *These credentials may require additional education, training or experience.* For more information about the general requirements for these federal licenses from the credentialing boards, use the links below.

Federal Communications Commission (FCC)

- [GMDSS Radio Operator License \(DO\)](#)

State Licensure

A number of states require licensure for individuals practicing in this field in the civilian workforce. You can search for state licensure requirements on the [U.S. Department of Labor's Licensed Occupations web site](#).

USMAP (UNITED SERVICES MILITARY APPRENTICESHIP PROGRAM):

You can browse <https://usmap.cnet.navy.mil/usmapss/static/usmap.jsp> for information on this program

STAY NAVY

VISIT YOUR CAREER COUNSELOR

15 MONTH CDB_____

REENLIST / EXTEND:

Request Chit/Form_____ Perform to Serve (PTS)_____ Selective Conversion and Reenlistment (SCORE) _____
Reserve Selective Conversion and Reenlistment (RESCORE)_____ Selective Training and Reenlistment
(STAR)_____ Guaranteed Assignment in Detailing (GUARD2000)_____ School as a Reenlistment Incentive _____
Career Management System (CMS/ID)_____ Medical/Dental_____ Command Recommendation (eval) _____
Bonus_____ Ceremony_____ Complete ARGUS Survey _____ **Access survey at <http://www.npc.navy.mil> and clicking on the BOL link on the right-hand side or by going directly to <https://www.bol.navy.mil>. Once logged in to BOL, the ARGUS survey can be accessed from the main BOL menu.**

FLEET RIDE:

Fleet RIDE is designed for Fleet use in support of Perform to Serve (PTS). Fleet RIDE assists Fleet Career Counselors, Enlisted Community Managers (ECMs), and CREO personnel with reclassification and career guidance by providing the best match of a Fleet Sailor's qualifications and interests to meet Navy requirements for rating assignment/conversions.

- View and update all Sailor attribute data/rating eligibility criteria and force shaping tools within the Fleet RIDE database
- Qualify the Sailor to view eligibility for any and All ratings
- View and add career counselor notes
- Request applicable data transfer to conversion packages (PTS Spreadsheet) with no retyping of data
- Fleet RIDE, in the PTS conversion process, contributes to the balance of Navy Rating skill mix and helps improve:
 - Community Management
 - Career opportunities for Sailors
 - Fleet readiness
 - Conversion process by reducing time and errors
 - Command CDB/PDBs process
 - Sailor-NC career counseling

TRANSFER:

15 MOS

12 MONTHS

9 MOS

6 MONTHS

ORDERS REC

PTS_____ PTS_____ PTS_____ Accept Orders_____ Screening_____

EFM_____ EFM_____ CMS/ID_____ Reverse Sponsor_____ Obligate_____

CMS/ID_____ CMS/ID_____ SRB_____ Relocation (FFSC)_____ Bonus_____

COT_____ OTEIP_____ Medical/Dental_____

SRB_____

SEPARATING/RETIRE

18 -12 months 6 months 90 days 30 days

Attend TAP/RTAP _____ MED/DEN _____ Copy of Records _____ Copy of Records _____

Complete DD2648PSD _____ Relocation _____ Microfiche CD _____ PSD _____

NKO Course (CNET12423) _____ Relocation Services (FFSC) _____ Arrange Ceremony _____ MED/DEN _____

Transition Planning _____ Reserve Affiliation _____ Complete Argus Survey _____

VA/DVA _____ Request Leave / PTDY _____

PROFESSIONAL MILITARY EDUCATION

(Resident and non-resident coursework designed to enhance a Sailor’s general military professional knowledge and abilities)

EDUCATION: (Prior to considering any pursuit of off duty education or program enrollment VISIT YOUR NAVY COLLEGE OFFICE!!!)

Education Plan Completed _____ (Navy College Office)

Current Education Level _____

Degree Goal _____

Distance Learning-Sailor and Marine Online Academic Advisor (SMOLAA) _____

Goal Date: AA/AS _____ BA/BS _____ Master _____ Doctorate _____

Number of current credits _____

American Council on Education (ACE) recommended credits _____

(Credits for degree - AA/AS: 60 SEM 90 QTR BA/BS: 120 SEM-180 QTR Master /Doctorate: based upon discipline)

SOCNAV Agreement _____ SMART Transcripts _____ HS Transcripts _____ College Transcripts _____

Date Degree Obtained: AA/AS _____ BA/BS _____ Master _____ Doctorate _____

For entry into SMART, Send official transcripts to:
 Navy College Center
 VOLED Detachment, N211
 Center for Personal and Professional Development
 6490 Saufley Field Road
 Pensacola, FL 32509-5204

VOLUNTARY EDUCATION

(Study guides and exam preparations and practice test located on NKO)

Academic Skills _____ NCPACE _____ CLEP _____ DANTES _____ TA _____ MGIB _____

E4 REQUIRED NAVY PME:

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|--|-----------------|----------------------------|---------------|----------------|
| Required General Military Training (GMT) | NKO | | | |
| Driving for Life | NKO | CPD-DFL-01 | 5 Hours | |
| DON/DOD Information Assurance Training | NKO | DOD-IAA-V8.0 | 1 Hour | |
| Trafficking in Persons Basic Awareness Training | NKO | jkddc-tip-1 US / US DON | 4 Hours | |
| ATFP Level I Awareness for Service Members (CONUS) | NKO | CANSF-ATFP-CONUS-1.0 / DON | 1 Hour | |
| ATFP Level I Awareness Training for Overseas Service Member (OCONUS) | NKO | CANSF-ATFP-OCONUS-1 | 1 Hour | |

| | | | | |
|--|-------------------|------------|----------|--|
| Petty Officer Second Class Selectee Leadership Course- Phase One | Command Delivered | CPPD | 20 Hours | |
| Petty Officer Second Class Selectee Leadership Course- Phase One | Command Delivered | CPPD | 20 Hours | |
| Leadership Currency Course (LCC) | Command Delivered | CPPD | 20 Hours | |
| Alcohol Aware | Command Delivered | S-501-0160 | 4 Hours | |
| PREVENT | Command Delivered | S-501-0150 | 24 Hours | |

E4 REQUIRED COMMUNITY PME:

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|--------------|-----------------|------------|---------------|----------------|
| None | | | | |

E4 RECOMMENDED NAVY PME:

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|---|-----------------------|------------------------------|----------------|----------------|
| Introductory Enlisted Professional Military Education (IEPME) | NKO | Military DON/ PME | 20 Hours Total | |
| Block 1 Introductory EPME - Introduction | NKO | IEPME-INTRO-B1 | | |
| Block 2 Introductory EPME - History and Traditions | NKO | IEPME-INTRO-B2 | | |
| Block 3 Introductory EPME - Enlisted Professionalism | NKO | IEPME-INTRO-B3 | | |
| Block 4 Introductory EPME - Policy and the Navy | NKO | IEPME-INTRO-B4 | | |
| Block 5 Introductory EPME - Planning for Operations | NKO | IEPME-INTRO-B5 | | |
| Block 6 Introductory EPME - Regional and Cultural Awareness | NKO | IEPME-INTRO-B6 | | |
| Block 7 Introductory EPME - Technology in the Maritime Domain | NKO | IEPME-INTRO-B7 | | |
| Block 8 Introductory EPME - Conclusion | NKO | IEPME-INTRO-B8 | | |
| Cultural Awareness | NKO or College Course | Foreign Language and Culture | 45 hrs | |
| Eng 101 | College Course | | 45 hrs | |
| Eng Reading | College Course | | 45 hrs | |
| Eng Writing | College Course | | 45 hrs | |
| Math | College Course | | 45 hrs | |
| Speech | College Course | | 45 hrs | |
| Navy Reserve Fundamentals for Active Duty Course | NKO | NAVRESFOR-NRF-2.0 | 10 hours | |
| ORM All Navy Fundamentals | NKO | CPD-GMT07-011 | 1 hour | |
| Nutrition | NKO | NMHCI2107V2.1 | 1 hour | |
| Personal Financial Management | NKO | CPD-PFM-1.0 | 8 hours | |
| College/Certification Testing Programs Reviews | NKO | | | |

Courses With Recommended Reserve Points:

Click this link for an Excel file of all Navy E-Learning courses offering "RECOMMENDED" reserve points. **NOTE:** Commander Navy Reserve Forces (CNRF) N7 determines the number of reserve points awarded for completion of a course taken on Navy E-Learning. This listing should only be used as a guide and is subject to change by direction of CNRF N7. **Navy E-Learning has no control over how many, if any, reserve points are eventually awarded for the completion of a course. All questions concerning the award of reserve points should be directed to CNRF N7.**
<https://file-lms-cont01.nko.navy.mil/training/Courses With Recommended Reserve Points.xls>

RECOMMENDED RESERVE PME:

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|---|-----------------|-----------------------|---------------|----------------|
| NROWS Orders Administration Course | NKO | R-500-0140/02PG /DoN | 8 hours | |
| Naval Reserve Center Commanding Officer Officer In Charge | NKO | CNRFC-COOIC-1.0 /DoN | 8 hours | |
| Guidance for Mobilization | NKO | CNRFC-GMB-1.1 /DoN | 4 hours | |
| Military Sealift Command 101 | NKO | CNRFC-MSC101 /DoN 1.1 | 24 hours | |
| Non-Prior Service Accession Program | NKO | CNRFC-NPSAP-2 /DoN 0 | 23 hours | |

RECOMMENDED COMMUNITY PME COURSES:

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|---|-----------------|------------|---------------|----------------|
| AFTTP 3-1 VOL 2, MISSION EMPLOYMENT TACTICS, TACTICAL THREAT REFERENCE GUIDE AND COUNTERTACTICS | | | | |
| AIP APS-137D(V)5 USERS MANUAL, P-3C AIP AN/APS-137D(V)5 RADAR SYSTEM USERS MANUAL | | | | |
| ATP 28, ALLIED ANTISUBMARINE WARFARE MANUAL | | | | |
| CVIS, COMBAT VISUAL IDENTIFICATION SYSTEM (CVIS) 1998 | | | | |
| D/E-2D-0039, MULTISERVICE TACTICS TECHNIQUES AND PROCEDURES (SERE STUDENT HANDBOOK) | | | | |
| DST 1220S-461-90, ACOUSTIC CHARACTERISTICS OF RUSSIAN SUBMARINES TYPE 2 AND 3 NUCLEAR | | | | |
| DST 1220S-465-XX, ACOUSTIC CHARACTERISTICS OF RUSSIAN TYPE 6 AND 7 NUCLEAR SUBMARINES | | | | |
| EPL, ELINT PARAMETER LIMITS | | | | |
| FXP 1, ANTISUBMARINE WARFARE (ASW) EXERCISES(U) | | | | |
| JOINT PUB 3-50, PERSONNEL RECOVERY | | | | |
| NAVAIR 00-80T-101, NAVAIR 00-80T-101 NATOPS SURVIVAL MANUAL | | | | |
| NAVAIR 01-75PAC-1.1, P-3A/B/C NFO/AIRCREW NFM | | | | |
| NAVAIR 01-75PAC-11-6-39, INFLIGHT HANDBOOK ACOUSTIC USQ-78 | | | | |
| NAVAL INSTITUTE GUIDE, COMBAT FLEETS OF THE WORLD | | | | |
| NAVEDTRA 14032, AVIATION WARFARE SYSTEMS OPERATOR 3, MODULE 02--RADAR AND MAD | | | | |
| NAVEDTRA 14034, AVIATION WARFARE SYSTEMS OPERATOR 3 & 2, MODULE 03--ESM AND IR | | | | |
| NAVEDTRA 14190, NEETS, MODULE 18--RADAR PRINCIPLES | | | | |
| NAVEDTRA 14328, AVIATION WARFARE | | | | |

| | | | | |
|---|--|--|--|--|
| SYSTEMS OPERATOR MODULE 1 - AIRCREW FUNDAMENTALS | | | | |
| NTPP 3-22.5-P3, P-3C TACTICAL MANUAL VOLUME I/II | | | | |
| NWP 1-10.2 VOL 1, PRINCIPLES OF LOFARGRAM ANALYSIS (VOLUME 1) | | | | |
| NWP 3-50.22, NAVY COMBAT SEARCH AND RESCUE (SAR) MANUAL SUPPLEMENT | | | | |
| ONI-1250-001-YR, FOREIGN NAVAL SHIP AND SUBMARINE CHARACTERISTICS | | | | |
| ONI-1253-001-YR, FOREIGN MARITIME AIRCRAFT AND HELICOPTER HANDBOOK | | | | |
| OPNAVINST 3710.7, NATOPS GENERAL FLIGHT AND OPERATING INSTRUCTIONS | | | | |
| RP 33, FLEET OCEANOGRAPHIC AND ACOUSTIC REFERENCE MANUAL | | | | |
| SECNAV M-5510.30, DEPARTMENT OF THE NAVY PERSONNEL SECURITY PROGRAM | | | | |
| SECNAV M-5510.36, DEPARTMENT OF THE NAVY INFORMATION SECURITY PROGRAM | | | | |

COLLEGE COURSES AND DEGREES (See Education Section)

You are recommended to contact your local Navy College Counselor to map your college roadmap for a college degree. Here you will review with a counselor your previous college credits, SMART transcript and provide you guidance in the degree of your choice and steps which you need to take for completion of your goal.

NAVY PROFESSIONAL READING PROGRAM:

The purpose of the Navy Reading Program is to facilitate the professional and personal development of all sailors, seaman to admiral, active and reserve. Simply reading for pleasure is certainly encouraged, but the NPRP will facilitate reading material that may help develop skills and abilities that can be helpful in both your professional and personal lives.
<http://www.navyreading.navy.mil/Pages/RateRank/Junior%20Enlisted2.htm>

JUNIOR ENLISTED COLLECTION

| Title | Completed |
|---|-----------|
| D-Day, June 6, 1944: The Climactic Battle of World War II, by Stephen E. Ambrose | |
| The Declaration of Independence and Other Great Documents of American History, 1775-1865 | |
| Ender’s Game, by Orson Scott Card | |
| Flags of Our Fathers, by James Bradley | |
| The Kite Runner, by Khaled Hosseini | |
| Life in Mr. Lincoln’s Navy, by Dennis J. Ringle | |
| Lincoln on Leadership, by Donald T. Phillips | |
| A Passage to India, by E.M. Forster | |
| A Sailor’s History of the U.S. Navy, by Thomas J. Cutler | |
| The 7 Habits of Highly Effective People, by Stephen R. Covey | |
| Starship Troopers, by Robert A. Heinlein | |
| Time Management from the Inside Out: The Foolproof Plan for Taking Control of Your Schedule and Your Life, by Julie Morgenstern | |

Note: Required to recite Sailor’s Creed

RECOMMENDED COMMUNITY READING

| Title | Completed |
|---|-----------|
| The Age of Orion – The Lockheed P-3 Story, by David Reade | |
| Adak – The rescue of Alfa Foxtrot 586, by Andrew C. A. Jampoler | |
| My Life as a Spy , by John A. Walker | |
| The Hunt For Red October, by Tom Clancy | |

| | |
|---|--|
| Stalking the Red Bear – The True Story of a U.S. Cold War Submarine’s Covert Operations Against the Soviet Union, by Peter Sasgen | |
| Stealth Boat – Fighting The Cold War in a Fast Attack Submarine, by Gannon McHale | |
| Blind Man’s Bluff – The Untold Story of American Submarine Espionage, by Sherry Sontag | |
| Thirteen Days – A Memoir of the Cuban Missile Crisis, by Robert F. Kennedy | |
| Janes – Fighting Ships | |
| Janes – Marine Propulsion | |
| Janes – All of the World’s Aircraft | |
| Janes – Underwater Warfare Systems | |

REFERENCES

Navy Enlisted Learning and Development Programs:

- Learning and Development Roadmap for Enlisted Sailors, OPNAVINST 1500.77(series)
- Navy Retention and Career Development Program, OPNAVINST 1040.11(series)
- Career Counselor Handbook, NAVPERS 15878
- Command Sponsor and Indoctrination Program OPNAVINST 1740.3(series) (Sponsor assigned within 10 days of orders received / Indoctrination completed as soon as possible and practicable but NLT 90 days)
- Command Sponsorship of Dependents at Overseas Duty MILPERSMAN 1300-150 to 1300-210
- Guaranteed Assignment Retention Detailing Program GUARD 2000, MILPERSMAN 1306-1002/1004
- Enlisted Surface Warfare Specialist Qualification (ESWS) OPNAVINST 1414.1(series)
- Enlisted Aviation Warfare Specialist (EAWS) Qualification Program OPNAVINST 1414.2(series)
- Diving Salvage Warfare Specialist (DSWS) Qualification OPNAVINST 1414.3(series)
- Enlisted Naval Special Warfare Combatant-Craft Crewman (SWCC) OPNAVINST 1414.5(series)
- Enlisted Explosive Ordnance Disposal Warfare Specialist (EWS) Qualification OPNAVINST 1414.8(series)
- Enlisted Expeditionary Warfare (EXW) Specialist Qualification Program OPNAVINST 1414.7(series)
- Navy Enlisted Fleet Marine Force Warfare Specialist (FMF) OPNAVINST 1414.4(series)
- Submarine Service (SS) COMSUBLANT/PACINST 1552.16(series) / MILPERSMAN 1200-010
- Seabee Combat Warfare Specialist (SCWS) OPNAVINST 1410.1(series)
- Master Training Specialists (MTS) NETCINST 1500.2(series)

Reenlistments and Extensions:

- Agreement of Enlisted Naval Reservist, Inductees and Fleet Reservists to remain on Active Duty MILPERSMAN 1160-060
- ARGUS Career Milestone Tracking System OPNAVINST 1040.10(series)
 - (Prior to every reenlistment, separation and retirement)
- Career Reenlistment Objectives (use latest CREO NAVADMIN)
- Extension of Enlistment MILPERSMAN 1160-040
- Perform to Serve (PTS) MILPERSMAN 1440-060
- Reenlistment Ceremony MILPERSMAN 1160-020
- Reenlistment Leave MILPERSMAN 1050-040
- Required Counseling upon Enlistment and Reenlistment MILPERSMAN 1160-031
- Selective Conversion and Reenlistment (SCORE) Program MILPERSMAN 1160-090
- Selective Reenlistment Bonus (Use Latest SRB NAVADMIN)
- Selective Training and Reenlistment (STAR) Program MILPERSMAN 1160-100
- School as a Reenlistment Incentive MILPERSMAN 1306-1006

Fleet Reserve and Retirements:

- ARGUS Career Milestone Tracking System OPNAVINST 1040.10(series) (Prior to every reenlistment, separation and retirement)
- Casualties and Survivor Benefits (SBP) MILPERSMAN 1770 to 1770-250
- Disability Retirement MILPERSMAN 1850-020 to 1850-040
- Fleet Reserve and Retirement MILPERSMAN 1800-010 to 1800-070
- Household Goods and Personal Property (PCS and Retirees) MILPERSMAN 4050-010 to 020
- Permissive Temporary Duty (PTDY) MILPERSMAN 1320-220
- Transition Assistance Management Program OPNAVINST 1900.2(series) (Initiate a DD-2648-1 NLT 90 Days Prior to Separation and attend workshop 12 months prior to separation/Fleet Reserve/Retirement date)

Enlisted Administrative Separations:

- Alcohol Rehabilitation Failure MILPERSMAN 1910-152
- Drug Abuse MILPERSMAN 1910-146
- Early release to further education MILPERSMAN 1910-108
- Enlisted Administrative Separation Policy MILPERSMAN 1910-010 to 1910-812
- Fraudulent Enlistment MILPERSMAN 1910-134
- High Year Tenure (HYT) AC MILPERSMAN 1160-120 / RC 1160-130
- Misconduct (various reasons) MILPERSMAN 1910-138/140/142

- Parenthood and Pregnancy SECNAVINST 1000.10(series) & MILPERSMAN 1910-124
- Personality Disorder MILPERSMAN 1910-122
- Physical Fitness Assessment Failure MILPERSMAN 1910-170
- Serious Offense MILPERSMAN 1910-142
- Unsatisfactory Performance MILPERSMAN 1910-156

Advancement & Service Schools:

- Advancement BUPERSINST 1430.16(series)
- Accelerated Advancement MILPERSMAN 1430-010
- Enlisted to Officer Commissioning Program Application & Administration Manual OPNAVINST 1420.1(series)
- Service Schools 1306-600/602/604/608
- Class “A” School & Rating Entry Requirements MILPERSMAN 1306-618
- Retesting with the Armed Forces Classification Test version of the Armed Services Vocational Aptitude Battery (ASVAB) MILPERSMAN 1236-010
- Professional Apprenticeship Tracks Program (PACT) NAVADMIN 318/07

Education:

- Joint Chiefs Professional Military Education (PME) Manual 1805.01
- Navy Voluntary Education Program (Navy Campus) OPNAVINST 1560.9(series)
- Tuition Assistance Management Controls NAVADMIN 161/07 / NETC LTR Execution Guidelines 1560 Ser N00178, Aug 07
- Navy Credentialing Program OPNAVINST 1540.56
- Uniformed Services Military Apprenticeship Programs OPNAVINST 1560.10(series)

Other Quick References:

- Change in Rank, Rate or Rating MILPERSMAN 14440-010 to 14440-050
- Drug and Alcohol Prevention Control Program OPNAVINST 5350.4(series)
- Exchange of Duty (SWAPS) MILPERSMAN 1306-700
- First Term Personnel Assignment Policy MILPERSMAN 1306-126
- Individual Augmentation (IA) Policy and Procedures OPNAVINST 1001.21(series)
- Military Couple and Single Parent Assignment Policy MILPERSMAN 1300-1000
- Military Pay MILPERSMAN 7220-010 to 7220-390
- Overseas tour Extensions MILPERSMAN 1300-310
- Physical Readiness Program OPNAVINST 6110.1(series) / MILPERSMAN 6100-6199
- Reassignment for Humanitarian reasons (HUMS) MILPERSMAN 1300-500
- Standard Policy and Procedures for the Active Duty for Special Work (ADSW) & 1 year Recall Program OPNAVINST 1001.20(series)