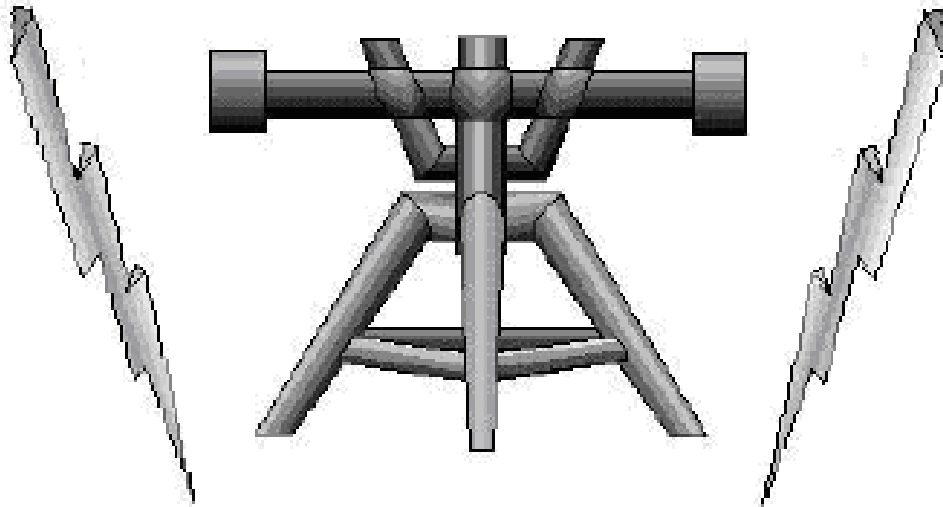




FIRE CONTROLMAN (FC)



RATING ROADMAP

January 2012

CAREER ROADMAP

Seaman Recruit to Master Chief Roadmaps

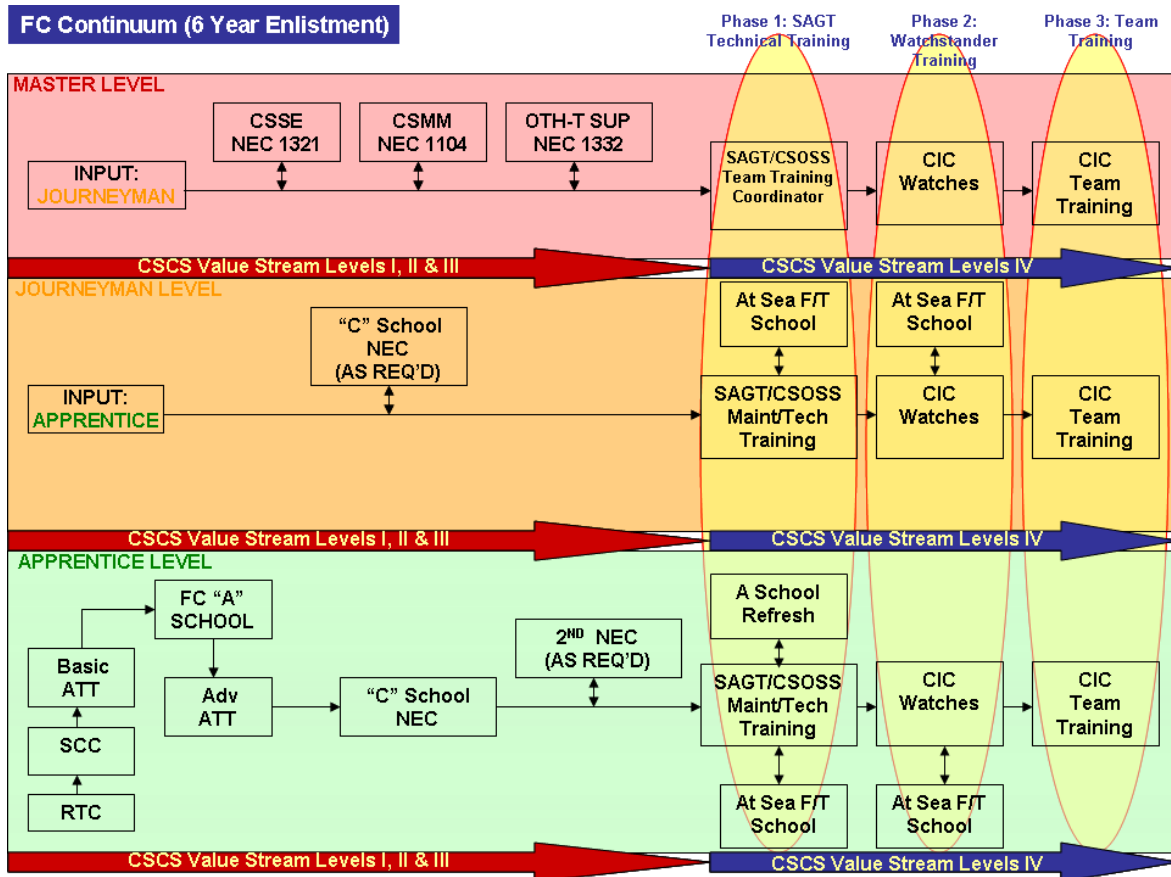
The educational roadmap below will assist Sailors in the FC community through the process of pursuing professional development and advanced education using various military and civilian resources e.g. PQS program; SMART Transcript; NKO (E-Learning); Navy College; etc. Successful leadership is the key to military readiness and will always require a high degree of technical skill, professional knowledge, and intellectual development.

What is a Career Roadmap for FC?

FC roadmaps are just what the name implies - a roadmap through the Enlisted Learning and Development Continuum from FC Seaman Recruit through FC Master Chief. The principal focus is to standardize a program Navywide by featuring the existing skills of an FC necessary to be successful in the Navy. The ultimate goal of a roadmap is to produce a functional and competent FC.

What is the Enlisted Learning and Development Continuum?

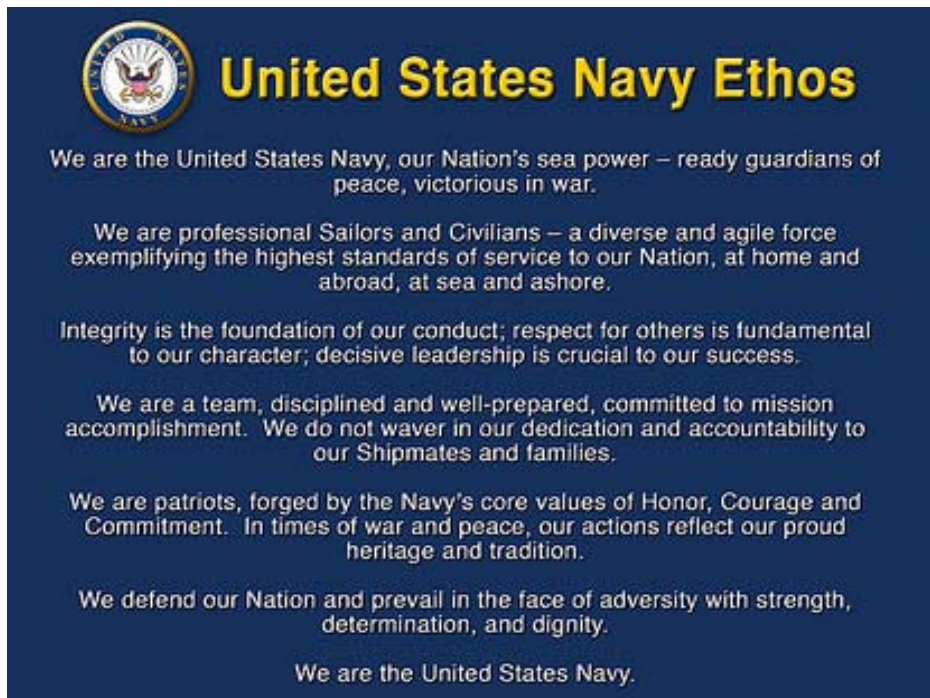
Enlisted Learning and Development Continuum is the formal title given to the curriculum and process building on the foundation of Sailorization beginning in our Delayed Entry Program through Recruit Training Command and throughout your entire career. The continuum combines skill training, professional education, well-rounded assignments, and voluntary education. As you progress through your career, early-on skill training diminishes while professional military education gradually increases. Experience is the ever-present constant determining the rate at which a Sailor trades skill training for professional development..




Do Sailors have to follow the Roadmap?

Yes. The FC roadmap includes the four areas encompassed by the Continuum in Professional Military Education to include; Navy Professional Military Education, Joint Professional Education, Leadership and Advanced Education.

Some training and education is mandatory (Recruit Training, FC "A" School at Naval Station Great Lakes, IL, NKO (E-Learning, etc...)). Some may be directed by your chain of command (Microsoft Excel and PowerPoint courses), and the remainder is voluntary (NKO, E-Learning, college courses, etc.). Sailors are advised to seek out mentors, including your Command Master Chief, Senior Enlisted Advisor, Leading Chief Petty Officer, Leading Petty Officer and Command Career Counselor, and to make use of your Base Navy College or Education Office vast resources. All are uniquely qualified to help you along the way.



 **United States Navy Ethos**

We are the United States Navy, our Nation's sea power – ready guardians of peace, victorious in war.

We are professional Sailors and Civilians – a diverse and agile force exemplifying the highest standards of service to our Nation, at home and abroad, at sea and ashore.

Integrity is the foundation of our conduct; respect for others is fundamental to our character; decisive leadership is crucial to our success.

We are a team, disciplined and well-prepared, committed to mission accomplishment. We do not waver in our dedication and accountability to our Shipmates and families.

We are patriots, forged by the Navy's core values of Honor, Courage and Commitment. In times of war and peace, our actions reflect our proud heritage and tradition.

We defend our Nation and prevail in the face of adversity with strength, determination, and dignity.

We are the United States Navy.



I am a United States Sailor.

I will support and defend the Constitution of the United States of America and I will obey the orders of those appointed over me.

I represent the fighting spirit of the Navy and those who have gone before me to defend freedom and democracy around the world.

I proudly serve my country's Navy combat team with Honor, Courage and Commitment.

I am committed to excellence and the fair treatment of all.



FIRE CONTROLMAN (FC) SECOND CLASS (Apprentice/Journeyman)

NAME _____

SKILL TRAINING

(Schools, courses and assignments directly related to occupation)

REQUIRED SKILL TRAINING

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|--|-----------------|------------|---------------|----------------|
| Advanced Apprentice Technical Training | Great Lakes, IL | A-100-0151 | | |
| Fire Controlman "A" School | Great Lakes, IL | A-100-0141 | | |
| Basic Apprentice Technical Training | Great Lakes, IL | A-500-0105 | | |
| Surface Common Core | Great Lakes, IL | A-500-0022 | | |

RECOMMENDED SKILL TRAINING

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|---|-----------------------------------|------------|---------------|----------------|
| Miniature Electronic Repair | East & West Coast, Hawaii & Japan | A-100-0072 | | |
| Microminiature Electronic Repair | East & West Coast, Hawaii & Japan | A-100-0073 | | |
| CSOSS Fundamentals | Multiple | A-221-0013 | | |
| Fiber Optic Cable Installation, Splicing, And Maintenance | Multiple | A-662-0005 | | |
| Fiber Optic Data Multiplex System (FODMS) | Multiple | A-623-0001 | | |
| Fiber Optics Maintenance Technician | Multiple | A-670-0063 | | |

NAVY ENLISTED CLASSIFICATION CODE (NEC) OPPORTUNITIES

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|---------------------------------------|---------------------------|------------|---------------|----------------|
| NATO Sea Sparrow 7M Maintenance | Norfolk, Va | A-104-0204 | | |
| AN/SPS-48E Operation and Maintenance | Norfolk, Va | A-104-0206 | | |
| MK-86 Gun Fire Control System MOD-9 | Norfolk, Va | A-113-0065 | | |
| FCS MK-92 Maintenance | San Diego, Ca | A-113-0080 | | |
| MK-15 CIWS MODS 11-14 | San Diego, Ca/Norfolk, Va | A-113-0114 | | |
| Gun Computer System MK-160 | Norfolk, Va | A-113-0131 | | |
| Rolling Airframe Missile (RAM) MK-31 | Norfolk, Va | A-113-0162 | | |
| Tactical Tomahawk Weapons Control Sys | San Diego, Ca/Norfolk, Va | A-121-0015 | | |
| Ships Self Defense System (SSDS) Mk2 | Norfolk, Va | A-150-0029 | | |
| FFG-7/36/31NFCS Maint/Operator | San Diego, Ca/Norfolk, Va | A-150-0135 | | |
| CV/CVN Combat Direction System | Norfolk, Va | A-150-0260 | | |
| LHD Computer/Peripheral | Norfolk, Va | A-150-0271 | | |
| LHA Adv CDS | Norfolk, Va | A-150-0300 | | |
| Harpoon Weapons System Maint. | Norfolk, Va | J-500-2104 | | |

| | | | | |
|--|-----------------|------------|--|--|
| AEGIS Radar System SPY-1A | Dahlgren, Va | S-104-0191 | | |
| AEGIS Radar System SPY-1B/D | Dahlgren, Va | S-104-0210 | | |
| AEGIS FCS/ORTS | Dahlgren, Va | S-104-0211 | | |
| AEGIS Radar System SPY-1D(v) | Dahlgren, Va | S-104-0996 | | |
| AEGIS Computer Operations and Maint. | Dahlgren, Va | S-150-0274 | | |
| AEGIS Display System TRK 3 | Dahlgren Va. | S-150-0275 | | |
| AEGIS Computer Network Technician | Dahlgren, Va. | S-150-0277 | | |
| Small Arms Marksmanship Instructor | Various | A-041-0148 | | |
| Crew Served Weapons (CSW) Instructor | Multiple | A-830-2215 | | |
| HARPOON Engagement Planning Operator | Multiple | J-113-1001 | | |
| Global Command / Control Sys Operator | Multiple | A-221-0069 | | |
| Ship Self Defense Sys (SSDS) Op & Maint | Dam Neck, Va | Multiple | | |
| MK-31 RAM Operation & Maintenance | Dam Neck, Va | Multiple | | |
| MK-23 Target Acquisition System | Dam Neck, Va | A-121-0471 | | |
| AN/SYQ-27 NFCS Op/Maint Tech | Dam Neck, Va | A-150-0052 | | |
| Cooperative Engagement Capability (CEC) | Dahlgren, Va | Multiple | | |
| Electromagnetic Compatibility Technician | Norfolk, Va | A-101-0250 | | |
| Mini/Micro Test and Repair (2MTR) Tech | Multiple | Multiple | | |
| SNAP III System Administrator | Multiple | A-531-0021 | | |
| Tomahawk Mission Dist Sys Operator | Dam Neck, Va | J-243-2952 | | |
| Cargo/Weapons Elevator Maint Tech | Great Lakes, Il | A-690-0099 | | |

JOB DESCRIPTION

Support command and Navy mission by employing knowledge, skills, and abilities obtained during formal and on-the-job training events to perform corrective and preventive maintenance on systems assigned and tasks directed by the chain of command and those appointed over you.

RECOMMENDED BILLET ASSIGNMENTS

Maintenance technician afloat

PERSONAL AND PROFESSIONAL DEVELOPMENT (Completed at reporting 30 day Career Development Board)

Command Address: _____ QD Phone Number: _____

Division Officer: _____ Phone Number: _____

Leading Chief Petty Officer: _____ Phone Number: _____

Leading Petty Officer: _____ Phone Number: _____

Sponsor/Mentor: _____ Phone Number: _____

Depart/Division Career Counselor: _____ Phone Number: _____

ADSD: _____ REPORT DATE: _____ EAOS: _____ PRD: _____ SEA / SHORE: ____/____
PAYGRADE E5 (3 Years time in service required to be eligible for advancement to E-6)

Date Advanced: _____ Eligible Advancement Date: _____ Number of times up: _____ HYT Date: _____

Security Clearance Level _____ Date Last updated: _____ Command INDOC complete _____

CAREER DEVELOPMENT BOARDS: Use with OPNAVINST 1040.11(series) & Career Counselor Handbook
Reason for Convening/Discussion Items: (Upon completion update (CIMS) Career Information Management System)

Reporting (within 30 days for active duty or three drill weekends for SELRES) (Date Conducted): _____

6 month progress check (Date Conducted): _____ 12 Months _____ 24 Months _____

36 Months _____ 48 Months _____ 60 Months _____ Special Program/Member Request _____

PNA 3 times (Date Conducted): _____ Standard Score 40 or less/failed (Date Conducted): _____

Advancement Center: Visit NKO Navy Advancement page located under the Career Management Tab

Bibliography for Advancement _____ Correspondence Courses _____ Catalog of Courses _____

Enlisted Advancement Exam Strategy Guide _____ Profile Sheets _____ Exam Discrepancy List _____

Commissioning Programs Applications (Conducted): _____ (prior to submission, command endorsement)

Enlisted to Officer Commissioning Program Application & Administration Manual OPNAVINST 1420.1(series):

Seaman to Admiral 21 (STA-21) _____ Medical Enlisted Commissioning Program (MECP) _____

Naval Academy _____ Naval Academy Preparatory School (NAPS) _____ Officer Candidate School _____

Physical Fitness Test Failure (Conducted): _____

HYT 24 months (Date): _____ HYT 12 months (Date): _____ HYT Waiver Date: _____ Approve/Disapprove

PTS 15 months prior to EAOS (Conducted): _____ PTS 6 months if not approved (Conducted) _____

Rating Conversion _____ Navy Formal Training Schools Request ("A"/"C"etc): _____

Transfer _____ Early Separation: _____ Career Status Bonus/Retirement Options: _____

Career Management Calendar: <https://www.nko.navy.mil/portal/careermanagement/home/careermanagementcalendar>

RECORD REVIEW CHECK LIST

Review your Official Record to see what documentation, qualifications, etc. may be missing or requiring an update. This is a great opportunity to meet with your Mentor, Leading Petty Officer or Leading Chief Petty Officer to understand the importance of keeping your record up-to-date. Check the following three major sections to verify your Official Record:

a) **BUPERS Online** BUPERS Online (<https://www.bol.navy.mil>) is your main tool to ensure your record is up to date and helps you to be proactive in making the most of your promotion opportunity. You should review your;

1) **Official Military Personnel File (OMPF)**: All active duty and reserve personnel having a BOL account, a CAC (with appropriate certificates) and a CAC-enabled computer can now view their OMPF online by selecting the OMPF option on the BOL main menu page. This is the preferred method of obtaining OMPF information to eliminate the unnecessary time-lags caused by waiting days or weeks to receive a requested CD ROM.

2) **If Deployed**: Click on “**Request Record on CD**” to order your Official Military Personnel File (OMPF). This must be accomplished four to six months before a board convenes, which will allow time for delivery and updating of your record if required.

3) Check your **Performance Summary Record (PSR)** and **Enlisted Summary Record (ESR)** on <https://www.bol.navy.mil> click on “ODC, OSR, PSR, ESR” link

b) **Electronic Service Record (ESR) Self-Service ESR**: This can be viewed at (<https://nsips.nmci.navy.mil>) or on the Navy Standard Integrated Personnel System (NSIPS) ESR server onboard ship.

c) **Electronic Training Jacket (ETJ)** Log-on to Navy Knowledge Online (NKO) and review your entire ETJ making sure that each section is correct. If not click on "Data Problems" on bottom of each page which will guide you on how to make corrections or updates.

QUALIFICATIONS AND CERTIFICATIONS

| Sea/Shore General Qualifications Watch Standing Qualifications | Report Date | Completion Date (If qualification is not required place N/A in this Block) |
|---|--------------------|---|
| Ship Board Fire Fighting | | |
| Aviation Fire Fighting | | |
| General Damage Control | | |
| Advanced Damage Control | | |
| 3M 301 | | |
| 3M 302 | | |
| 3M 303 | | |
| 3M 304 | | |
| Messenger of the Watch (MOOW) | | |
| Petty Officer of the Watch (POOW) | | |
| Officer of the Deck (OOD) (Inport) | | |
| Roving Patrol (Rover) | | |
| Small Weapon Qualification (9mm, Rifle, Shotgun) | | |
| CSOSS Area Supervisor | | |
| Personal Qualifications Standard | | |

Mandatory warfare qualification for enlisted Sailors assigned to designated warfare qualifying commands:

| Warfare qualification programs | Report Date | Completion Date (If qualification is not required place N/A in this Block) |
|---------------------------------------|--------------------|---|
| Surface Warfare Specialist | | |
| Aviation Warfare Specialist | | |

| Rate Specific/Department Qualifications (Add) | Report Date | Completion Date (If qualification is not required place N/A in this Block) |
|--|--------------------|---|
| Various Reaction Force Watches | | |
| Security Alert Team | | |
| Backup Alert Force | | |
| Combat Systems Training Team | | |
| Anti-Terrorism/Force Protection Training Team | | |
| | | |
| | | |
| | | |
| | | |

CERTIFICATIONS

The following post military occupations are similar to the Fire Controlman Rating. For more information about these occupations, visit NAVY COOL at <https://www.cool.navy.mil>.

| Occupation (Civilian Employer) |
|---|
| Computer Hardware Engineers |
| Computer Systems Analysts |
| Computer, Automated Teller, and Office Machine Repairers |
| Data Entry Keyers |
| Electrical and Electronics Repairers, Commercial and Industrial Equipment |
| Explosives Workers, Ordnance Handling Experts, and Blasters |
| First-Line Supervisors of Mechanics, Installers, and Repairers |
| Helpers--Installation, Maintenance, and Repair Workers |
| Inspectors, Testers, Sorters, Samplers, and Weighers |
| Network Systems and Data Communications Analysts |
| Radio Operators |
| Software Developers, Systems Software |
| Telecommunications Equipment Installers and Repairers, Except Line Installers |
| Training and Development Managers |
| Military Sealift Command |
| Chief Radio Electronics Technician |

| Occupation (Federal Employer) |
|---|
| 0804 - Fire Protection Engineering Series |
| 0855 - Electronics Engineering Series |
| 0856 - Electronics Technical Series |
| 1550 - Computer Science Series |
| 2608 - Electronic Digital Computer Mechanic |
| 2610 - Electronic Integrated Systems Mechanic |
| 9944 - Electronics Technician |

Navy COOL: The following certifications and licenses are applicable to the FC rating. They may require additional education, training or experience.

| Target paygrade | Certifying Agency Web Site | Credential Title | Years Experience Required | Comp. date |
|-----------------|---|--|---------------------------|------------|
| E4 | Computing Technology Industry Association (CompTIA) | CompTIA Certified Technical Trainer (CTT+) | 0 | |
| E5 | Electronics Technicians Association, International (ETA-I) | Fiber Optics Technician (FOT) | 0 | |
| E5 | Electronics Technicians Association, International (ETA-I) | Certified Computer Service Technician (CST) | 0.5 | |
| E5 | Electronics Technicians Association, International (ETA-I) | Fiber Optics Installer (FOI) | 0.5 | |
| E6 | Electronics Technicians Association, International (ETA-I) | Certified Network Computer Technician (CNCT) | 1 | |
| E6 | Electronics Technicians Association, International (ETA-I) | Certified Network Systems Technician (CNST) | 1 | |
| E6 | Hewlett Packard (HP) | Certified Systems Administrator (CSA) | 1 | |
| E2 | American Board for Certification in Homeland Security (ABCHS) | Certified in Disaster Preparedness (CDP-I) | 1 - 5 | |
| E6 | Electronics Technicians Association, International (ETA-I) | Associate Electronics Technician (CETa) | <2 | |
| E4 | American Board for Certification in Homeland Security (ABCHS) | Certified in Homeland Security Level I (CHS-I) | 2 | |

| | | | | |
|----|--|--|------------------|--|
| E4 | American Board for Certification in Homeland Security (ABCCHS) | Certified in Homeland Security Level II (CHS-II) | Level I Prereq | |
| E4 | American Board for Certification in Homeland Security (ABCCHS) | Certified in Homeland Security Level III (CHS-III) | Level II Prereq | |
| E5 | American Board for Certification in Homeland Security (ABCCHS) | Certified in Homeland Security Level IV (CHS-IV) | Level III Prereq | |
| E5 | American Board for Certification in Homeland Security (ABCCHS) | Certified in Homeland Security Level V (CHS-V) | Level IV Prereq | |
| E6 | Electronics Technicians Association, International (ETA-I) | RADAR Electronics Technician (RAD) | 2 | |
| E6 | Electronics Technicians Association, International (ETA-I) | Telecommunications Electronics Technician - Journeyman (TCM) | 2 | |

Visit Navy COOL <https://www.cool.navy.mil> for additional Credentials that you may qualify to earn; however funding may be limited to your GI bill or DANTES.

USMAP (UNITED SERVICES MILITARY APPRENTICESHIP PROGRAM):

| | Comp. date |
|---|------------|
| Electronics Technician (Professional & Kindred) (0169C) | |
| Electronics Technician (Professional & Kindred) | |
| Electronics Mechanic | |
| Electronics Mechanic (Any Industry) | |
| Optical-Instrument Assembler (Optical Goods) | |
| Ordnance Artificer (Government Service) | |
| Electronics Tester | |
| Computer Programmer (Professional & Kindred) | |
| Computer-Peripheral-Equipment Operator (Clerical) | |

Visit USMAP <https://usmap.cnet.navy.mil/usmapss/static/usmap.jsp> for additional information

STAY NAVY

REENLIST / EXTEND: Request Chit/Form: _____ Perform to Serve (PTS) Approval Message: _____

Selective Conversion and Reenlistment (SCORE): _____ Reserve Selective Conversion and Reenlistment (RESCORE): _____

Selective Training and Reenlistment (STAR): _____ Guaranteed Assignment in Detailing (GUARD 2000): _____

School as a Reenlistment Incentive: _____ Career Management System/Interactive Detailing (CMS/ID): _____

Medical/Dental Screening: _____ Command Recommendation (evaluation): _____ Bonus: _____ Ceremony: _____

PERFORM-TO-SERVE (PTS) FLEET RIDE:

The Command Career Counselor is your local advocate to assist you with the Perform to Serve (PTS) application process.

- All E3-E6 Sailors with less than 14 years of service must submit a PTS application, regardless of reenlistment intentions.
- Applications must be submitted no later than 12 months prior to expiration of active obligated service (EAOS) or projected rotation date (PRD) if obligated service is required, whichever occurs first.
- Sailors may submit PTS applications up to 12 months prior to EAOS/PRD. (under special circumstances)
- Applications for selected reserve (SELRES) quotas may be submitted between 12 months and 3 months prior to EAOS
- Monthly reenlistment quotas are limited and must be reserved for our best and brightest Sailors who desire to Stay Navy. Sailors must choose one of the following based on their desires and qualifications:
 - Reenlist-in-Rate,
 - Reenlist-in-Rate or Convert to another rating
 - Convert to another rating (only)
 - SELRES option
- Upon completion of the monthly process, PTS results will be available to command users via PTS Monthly report section of the PTS/Fleet RIDE program.
- Additional guidance can be found in MILPERSMAN 1440-060 and NAVADMIN 352/10, see your Career Counselor

TRANSFER:

| | | | | |
|---|------------------|-----------------|-------------------------|------------------------|
| <u>15 Months</u> | <u>12 Months</u> | <u>9 Months</u> | <u>6 Months</u> | <u>Orders Received</u> |
| PTS _____ | PTS _____ | PTS _____ | Accept Orders _____ | Screening _____ |
| Exception Family Member _____ | EFM _____ | CMS/ID _____ | Reverse Sponsor _____ | Obligate _____ |
| CMS/ID _____ | CMS/ID _____ | SRB _____ | Relocation (FFSC) _____ | Bonus _____ |
| Continuous Overseas Tours (COT) _____ | | | Medical/Dental _____ | |
| Overseas Tour Extension Incentive Program (OTEIP) _____ | | | SRB _____ | |

For additional assistance in transfer and relocation, go to: <http://www.npc.navy.mil/CareerInfo/PerformtoServe>

SEPARATING/RETIRE

| | | | |
|---------------------------|----------------------------------|----------------------------|-----------------------|
| <u>18 -12 months</u> | <u>6 months</u> | <u>90 days</u> | <u>30 days</u> |
| Attend TAP/RTAP _____ | MED/DEN _____ | Copy of Records _____ | Copy of Records _____ |
| Complete DD2648PSD _____ | Relocation _____ | Official Record CD _____ | PSD _____ |
| Transition Planning _____ | Relocation Services (FFSC) _____ | Arrange Ceremony _____ | MED/DEN _____ |
| | Reserve Affiliation _____ | Request Leave / PTDY _____ | |
| | VA/DVA _____ | | |

PROFESSIONAL MILITARY EDUCATION

(Resident and non-resident coursework designed to enhance a Sailor’s general military professional knowledge and abilities)

EDUCATION: (Prior to considering any pursuit of off duty education or program enrollment VISIT YOUR NAVY COLLEGE OFFICE or call the Virtual Education Center (VEC!!!)

Education Plan Completed (Navy College Office/VEC _____) Current Education Level _____

Degree Goal _____

Various distance learning degree options are available using, Sailor and Marine Online Academic Advisor (SMOLAA)

Goal: Date: AA/AS _____ BA/BS _____ Master _____ Doctorate _____

(Credits to earn a degree - AA/AS: 60 SH/90 QH, BA/BS: 120 SH/180, QH, Master /Doctorate: Variable based on program)

Number of current credits _____ American Council on Education (ACE) recommended credits _____

SOCNAV Agreement _____ SMART Transcripts _____ HS Transcripts _____ College Transcripts _____

Date Degree Obtained: AA/AS _____ BA/BS _____ Master _____ Doctorate _____

For entry into SMART, Send official transcripts to:
 Center for Personal and Professional Development
 Attn: Virtual Education Center
 1905 Regulus Avenue, Ste. 234
 Virginia Beach VA 23461-2009
 Phone: 1-877-838-1659
 Comm: 757-492-4684
 FAX: 757-492-5095
 DSN: 492-4684
 Email: VEC@navy.mil

VOLUNTARY EDUCATION (Study guides and exam preparations and practice test located on NKO)

Academic skills _____ NCPACE _____ CLEP _____ DSST _____ TA _____ MGIB _____ Post 9/11 GIB _____

E5 REQUIRED NAVY PME:

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|--|-------------------|----------------------------|--------------------|----------------|
| Required General Military Training (GMT) | Command Delivered | | | |
| Driving for Life | NKO | CPD-DFL-01 / US | 5 Hours | |
| DON/DOD Information Assurance Training | NKO | DOD-IAA-V5.0 / DOD | 1 Hour | |
| Trafficking in Persons Basic Awareness Training | NKO | jkddc-tip-1 US / US DON | 4 Hours | |
| ATFP Level I Awareness for Service Members (CONUS) | NKO | CANSF-ATFP-CONUS-1.0 / DON | 1 Hour | |
| ATFP Level I Awareness Training for Overseas Service Member (OCONUS) | NKO | CANSF-ATFP-OCONUS-1 | 1 Hour | |
| Petty Officer First Class Selectee Leadership Course-Phase One | Command Delivered | CPPD-LEAD09-003 | 3 x 4 Hour Modules | |
| Petty Officer First Class Selectee Leadership Course-Phase Two | Command Delivered | CPPD-LEAD09-003 | 5 x 2 Hour Modules | |
| Leadership Core Continuum (LCC) | Command Delivered | | 20 Hours | |
| ADAMS for Supervisors | Various Locations | S-501-0120 | 8 Hours | |

E5 REQUIRED COMMUNITY PME:

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|--------------|-----------------|------------|---------------|----------------|
| None | | | | |

E5 RECOMMENDED NAVY PME:

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|--|-----------------------|------------------------------|----------------|----------------|
| Basic Enlisted Professional Military Education (IEPME) | NKO | Military DON/ PME | 20 Hours Total | |
| Block 1 Basic EPME - Introduction | NKO | EPME-BASIC-B1 | | |
| Block 2 Basic EPME - Navy History and Heritage | NKO | EPME-BASIC-B2 | | |
| Block 3 Basic EPME - The Navy Professional | NKO | EPME-BASIC-B3 | | |
| Block 4 Basic EPME - Organization and Guidance | NKO | EPME-BASIC-B4 | | |
| Block 5 Basic EPME - Planning | NKO | EPME-BASIC-B5 | | |
| Block 6 Basic EPME - Regional Expertise and Cultural Awareness | NKO | EPME-BASIC-B6 | | |
| Block 7 Basic EPME - Technology for the Warfighter | NKO | EPME-BASIC-B7 | | |
| Block 8 Basic EPME - Conclusion | NKO | EPME-BASIC-B8 | | |
| Navy Reserve Fundamentals for Active Duty Course | NKO | NAVRESFOR-NRF-2.0 | 10 hours | |
| Nutrition | NKO | NMHCI2107V2.1 | 1 hour | |
| ORM All Navy Fundamentals | NKO | CPD-GMT07-011 | 1 hour | |
| College/Certification Testing Programs Reviews | NKO | | | |
| Culture | NKO or College Course | Foreign Language and Culture | 45 hrs | |
| Communication | College Course | | 45 hrs | |
| Eng 101 | College Course | | 45 hrs | |
| Eng Reading | College Course | | 45 hrs | |
| Eng Writing | College Course | | 45 hrs | |
| Geography | College Course | | 45 hrs | |
| History | College Course | | 45 hrs | |
| Humanities | College Course | | 45 hrs | |
| Language and Literature Study Guides | College Course | | 45 hrs | |
| Math | College Course | | 45 hrs | |
| Physical Sciences | College Course | | 45 hrs | |
| Social Sciences | College Course | | 45 hrs | |
| Speech | College Course | | 45 hrs | |

Courses With Recommended Reserve Points:

Click this link for an Excel file of all Navy E-Learning courses offering "RECOMMENDED" reserve points. **NOTE:** Commander Navy Reserve Forces (CNRF) N7 determines the number of reserve points awarded for completion of a course taken on Navy E-Learning. This listing should only be used as a guide and is subject to change by direction of CNRF N7.

Navy E-Learning has no control over how many, if any, reserve points are eventually awarded for the completion of a course. All questions concerning the award of reserve points should be directed to CNRF N7.

<https://file-lms-cont01.nko.navy.mil/training/Courses With Recommended Reserve Points.xls>

RECOMMENDED RESERVE PME:

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|---|-----------------|----------------------|---------------|----------------|
| NROWS Orders Administration Course | NKO | R-500-0140/02PG /DoN | 8 hours | |
| Naval Reserve Center Commanding Officer Officer In Charge | NKO | CNRFC-COOIC-1.0 /DoN | 8 hours | |
| Guidance for Mobilization | NKO | CNRFC-GMB-1.1 /DoN | 4 hours | |
| Military Sealift Command 101 | NKO | CNRFC-MS101 /DoN 1.1 | 24 hours | |
| Non-Prior Service Accession Program | NKO | CNRFC-NPSAP-2 /DoN 0 | 23 hours | |

RECOMMENDED COMMUNITY PME:

| Course Title | Course Location | CIN/CSE ID | Course Length | Date Completed |
|--------------|-----------------|------------|---------------|----------------|
| None | | | | |

NAVY PROFESSIONAL READING PROGRAM:

The purpose of the Navy Reading Program is to facilitate the professional and personal development of all sailors, seaman to admiral, active and reserve. Simply reading for pleasure is certainly encouraged, but the NPRP will facilitate reading material that may help develop skills and abilities that can be helpful in both your professional and personal lives.

<http://www.navyreading.navy.mil/>

LEADING PETTY OFFICERS COLLECTION

| Title | Completed |
|---|-----------|
| The Caine Mutiny: A Novel by <i>Herman Wouk</i> | |
| The Sheriff: America's Defense of the New World Order by <i>Colin S. Gray</i> | |
| The Last Stand of the Tin Can Sailors: The Extraordinary World War II Story of the U.S. Navy's Finest Hour by <i>James D. Hornfischer</i> | |
| To the Shores of Tripoli: The Birth of the U.S. Navy and Marines by <i>A. B. C. Whipple</i> | |
| Victory at Yorktown: The Campaign That Won the Revolution by <i>Richard M. Ketchum</i> | |
| The Crisis of Islam: Holy War and Unholy Terror by <i>Bernard Lewis</i> | |
| The Sand Pebbles by <i>Richard McKenna</i> | |
| The Elephant and the Dragon: The Rise of India and China and What It Means for All of Us by <i>Robyn Meredith</i> | |
| Shackleton's Way: Leadership Lessons from the Great Antarctic Explorer by <i>Margot Morrell</i> | |
| Billy Budd and Other Stories (Penguin Classics) by <i>Herman Melville</i> | |
| The Tipping Point: How Little Things Can Make a Big Difference by <i>Malcolm Gladwell</i> | |
| American Government by <i>Robert A Heineman</i> | |

RECOMMENDED COMMUNITY READING

| Title | Completed |
|---|-----------|
| FC Volumes | |
| GM Volumes | |
| Naval Electronics Engineering Training Series (NEETS) Modules | |
| Theory of Combat Systems Alignment Manual (CSAM) | |
| Combat Systems Operational Sequencing System (CSOSS) Manuals (For your specific platform) | |
| Aegis Caps & Lims | |
| TACMEMOs (for your specific platform/system) | |

REFERENCES

Navy Enlisted Learning and Development Programs:

- Learning and Development Roadmap for Enlisted Sailors, OPNAVINST 1500.77(series)
- Navy Retention and Career Development Program, OPNAVINST 1040.11(series)
- Career Counselor Handbook, NAVPERS 15878
- Command Sponsor and Indoctrination Program OPNAVINST 1740.3(series) (Sponsor assigned within 10 days of orders received / Indoctrination completed as soon as possible and practicable but NLT 90 days)
- Command Sponsorship of Dependents at Overseas Duty MILPERSMAN 1300-150 to 1300-210
- Guaranteed Assignment Retention Detailing Program GUARD 2000, MILPERSMAN 1306-1002/1004
- Navy Enlisted Warfare Qualification Program OPNAVINST 1414.9 (series)
- Master Training Specialists (MTS) NETCINST 1500.2(series)
- Command Master Chief Program OPNAVINST 1306.2 (series)

Reenlistments and Extensions:

- Agreement of Enlisted Naval Reservist, Inductees and Fleet Reservists to remain on Active Duty MILPERSMAN 1160-060
- Career Reenlistment Objectives (use latest CREO NAVADMIN)
- Extension of Enlistment MILPERSMAN 1160-040
- Overseas Tour Extension Incentives Program (OTEIP) MILPERSMAN 1306-300
- Consecutive Overseas Tours (COT) Leave Travel Entitlement Policy MILPERSMAN 1050-410
- Perform to Serve (PTS) MILPERSMAN 1440-060
- Reenlistment Ceremony MILPERSMAN 1160-020
- Reenlistment Leave MILPERSMAN 1050-040
- Required Counseling upon Enlistment and Reenlistment MILPERSMAN 1160-031
- Selective Conversion and Reenlistment (SCORE) Program MILPERSMAN 1160-090
- Selective Reenlistment Bonus (Use Latest SRB NAVADMIN)
- Selective Training and Reenlistment (STAR) Program MILPERSMAN 1160-100
- School as a Reenlistment Incentive MILPERSMAN 1306-1006

Fleet Reserve and Retirements:

- Casualties and Survivor Benefits (SBP) MILPERSMAN 1770 to 1770-250
- Disability Retirement MILPERSMAN 1850-020 to 1850-040
- Fleet Reserve and Retirement MILPERSMAN 1800-010 to 1800-070
- Household Goods and Personal Property (PCS and Retirees) MILPERSMAN 4050-010 to 020
- Permissive Temporary Duty (PTDY) MILPERSMAN 1320-220
- Transition Assistance Management Program OPNAVINST 1900.2(series) (Initiate a DD-2648-1 NLT 90 Days Prior to Separation and attend workshop 12 months prior to separation/Fleet Reserve/Retirement date)

Enlisted Administrative Separations:

- Alcohol Rehabilitation Failure MILPERSMAN 1910-152
- Drug Abuse MILPERSMAN 1910-146
- Early release to further education MILPERSMAN 1910-108
- Enlisted Administrative Separation Policy MILPERSMAN 1910-010 to 1910-812
- Fraudulent Enlistment MILPERSMAN 1910-134
- High Year Tenure (HYT) AC MILPERSMAN 1160-120 / RC 1160-130
- Misconduct (various reasons) MILPERSMAN 1910-138/140/142
- Parenthood and Pregnancy SECNAVINST 1000.10(series) & MILPERSMAN 1910-124
- Personality Disorder MILPERSMAN 1910-122
- Physical Fitness Assessment Failure MILPERSMAN 1910-170
- Serious Offense MILPERSMAN 1910-142
- Unsatisfactory Performance MILPERSMAN 1910-156

Advancement & Service Schools:

- Advancement BUPERSINST 1430.16(series)
- Accelerated Advancement MILPERSMAN 1430-010
- Enlisted to Officer Commissioning Program Application & Administration Manual OPNAVINST 1420.1(series)
- Service Schools 1306-600/602/604/608
- Class “A” School & Rating Entry Requirements MILPERSMAN 1306-618
- Retesting with the Armed Forces Classification Test version of the Armed Services Vocational Aptitude Battery (ASVAB) MILPERSMAN 1236-010
- Professional Apprenticeship Tracks Program (PACT) NAVADMIN 318/07

Education:

- Joint Chiefs Professional Military Education (PME) Manual 1805.01
- Navy Voluntary Education Program (Navy Campus) OPNAVINST 1560.9(series)
- Tuition Assistance Management Controls NAVADMIN 161/07 / NETC LTR Execution Guidelines 1560 Ser N00178, Aug 07
- Navy Credentialing Program OPNAVINST 1540.56
- Uniformed Services Military Apprenticeship Programs OPNAVINST 1560.10(series)

Other Quick References:

- Change in Rank, Rate or Rating MILPERSMAN 1440-010 to 1440-050
- Department of the Navy Correspondence Manual (SECNAV M-5216.5 (Series)
- Drug and Alcohol Prevention Control Program OPNAVINST 5350.4(series)
- Exchange of Duty (SWAPS) MILPERSMAN 1306-700
- First Term Personnel Assignment Policy MILPERSMAN 1306-126
- Individual Augmentation (IA) Policy and Procedures OPNAVINST 1001.21(series)
- Military Couple and Single Parent Assignment Policy MILPERSMAN 1300-1000
- Military Pay MILPERSMAN 7220-010 to 7220-390
- Naval Performance Evaluation System BUPERSINST 1610.10 (Series)
- Overseas tour Extensions MILPERSMAN 1300-310
- Physical Readiness Program OPNAVINST 6110.1(series) / MILPERSMAN 6100-6199
- Reassignment for Humanitarian reasons (HUMS) MILPERSMAN 1300-500
- Standard Policy and Procedures for the Active Duty for Special Work (ADSW) & 1 year Recall Program OPNAVINST 1001.20(series)
- Operational Risk Management OPNAVINST 3500..39(Series)